

Sustainability Commission Meeting September 14, 2020

Meeting called to order at 5:34 pm by Andrew Scholl.

Roll Call: Andrew Scholl, Miriam Jackson, Wilder Hritz

ABSENT: Nadine Gomez, Renee Ruchotzke

Staff: Bridget Susel, Community Development Director; Patti Long, Assistant to the City Manager

Review of Meeting Summary Reports of July 6, 2020:

Miriam Jackson made a motion approve the minutes, seconded by Andrew Scholl and approved with a 3-0 vote.

Public Comment

none

OLD BUSINESS

Ad Hoc Committee Update

Bridget Susel reported that Andy Boateng has been acting as the lead volunteer researcher to collect the final data (actual and modeling) for the various environmental sectors and then enter into Clearpath, which is the Greenhouse Gas Inventory program the City acquired through ICLEI. Bridget reported she is going to be providing Andy with the solid waste data for the City to be entered into the Clearpath program.

Farmers' Market

Bridget Susel reported that the Farmers' Market submitted a request to extend the outdoor market season by one month (was to end in October) and allow it to continue on Franklin Avenue through the end of November. The extension was approved by City Council and the Health Department is pleased with the set up and the flow, which incorporates social distancing and other COVID-19 safety protocols.

The Sustainability House should be in storage at 930 Overholt and Bridget will look for it.

Community Outreach Update-

- a. Kent Environmental Council (KEC)- No updates this meeting.
- b. KSU Office of Sustainability- Most classes are virtual now, so admin staff is still not on campus. They have done some outreach for the census but no activity for sustainability. With the distancing rules on campus there are no organized events. Bridget will email the KSU group to find out potential plans but it is hard to plan when no one can get together right now.
- c. F&CS- Bridget Susel reported the City received Community Development Block

Grant funding through the CARES Act (CDBG-CV) to assist low-to-moderate income persons with coronavirus related needs. The City awarded \$75,000 to F&CS to do five different programs.

- i. Food needed above and beyond normal levels before COVID.
- ii. Workers to deliver meals to at-risk populations.
- iii. Cleaning/sanitation of KSS, Miller House, etc.
- iv. Direct assistance for COVID-19 positive clients (i.e. emergency rental eviction assistance, utilities, etc.).
- v. Acquisition of non-food COVID-19 supplies (PPE, to-go containers, etc.)

Tree City Bulletin Article – No article this issue. Patti to look for a file with submitted articles that were not used in earlier issues. If articles are found in time or if someone in the group would like to write something, the deadline can be extended to October 2 to submit.

NEW BUSINESS

Waste Stream Reform-none

Bicycle Friendly Community – KSU no longer in the bike program. There is no time limit to get to the bronze level and another group needs to be involved with us for that to happen. This is technically no longer New Business so we will be updating the agenda for pending items. An example will be presented next meeting.

OTHER BUSINESS

The challenges resulting from COVID have reduced many of the activities conducted by various boards and commissions, including the Sustainability Commission. Discussion of having meetings every other month instead of monthly as a result of the slow down in activities.

Bridget Susel commented that the format of the agenda that has been used does not comply with Robert's Rules of Order. Items listed on an agenda as "Old Business" and "New Business" need to be items of business that require action to be taken by the Commission (i.e. motion and vote). "Old Business" actionable items are those that have been before the Commission at a prior meeting and need formal action. "New Business" are those actionable items that have not been addressed at any prior meeting and need a vote. Once a "New Business" item has been addressed for the first time, if additional action is needed, it becomes "Old Business" on the next agenda it is listed on and must be subject to action (i.e. motion and vote).

Bridget Susel suggested in order to have the agenda comply with Robert's Rules, the items that are listed month-after-month under "Old" and "New" Business, which require no action, be included in a new section on the agenda labeled "Status Reports" and anyone with an update on those items can comment. If an item listed under "Status Reports" does require action at some point in the future, a motion needs to be made to move it to the next meeting agenda for action and it becomes "Old Business" and will be voted upon.

Patti Long and Bridget Susel will make the adjustment on the next agenda.

NEXT MEETING

November 2, 2020

ADJOURNMENT

Miriam Jackson made a motion to adjourn the meeting. The motion was seconded by Andrew Scholl and was approved with a 3-0 vote. The meeting was adjourned at 6:00pm.