



Special Council Meeting

The City Clerk has scheduled a Special Council meeting for Council to consider two items that require timely attention – donation of a used cruiser K9 cage and authorization to initiate eminent domain (first step of passing an “Ordinance of Necessity”) for a small portion of property along Tonkin Court (valued at \$90,000) required for the new Police Building public access road.

Interviews for Boards and Commissions

The City Clerk has scheduled time to interview prospective applicants for vacancies on City Boards and Commissions.

Finance Committee

1. Service Department Fee Adjustments

Gene Roberts has reviewed the schedule of fees for infrastructure related installations, permits, etc., and he has prepared a request to update certain infrastructure (water, sewer, stormsewer) fees that he believes are no longer in line with the actual costs that the City incurs relative to those fees. As a result, Gene is recommending Council's consideration to update those fees (last updated in 2007) to ensure that the City covers its costs. (attachment)

Administrative Recommendation

Gene has calculated the fee updates based on actual City costs for the infrastructure items and I recommend Council's approval.

Council Action

Authorize the infrastructure fee increases as presented.

2. Parks and Recreation Lease Extensions: Livery Lease, Fitness Center at 1205 West Main Street, 745 Longcoy Avenue

John Idone has requested Council Committee time to request Council's consideration of lease extensions for: 1)the canoe and kayak livery operation at John Brown Tannery Park for the 2016 rental season; 2)745 Longcoy Avenue property acquisition and current tenant lease extension through June 30, 2016; and 3)fitness center lease at 1205 West Main Street. Parks and Rec advertised the livery operation bid in March and the Parks Board recommends awarding the bid to KSU's Crooked Adventures. Kent Parks is on schedule to acquire the property at 745 Longcoy Avenue on or before April 15, 2016 and the Parks Board recommends allowing the current tenants to remain in the property until the school year is out, on a month to month lease at \$600/month, through June 30, 2016. The fitness center lease for 1205 West Main Street expires on April 30, 2016 and the Parks Board recommends extending the lease for an additional 3 years (through April 30, 2019).

(attachments)

Administration Recommendation

I recommend Council's support for the requested lease extensions forwarded by the Kent Parks Board for Council's authorization.

Council Action

Authorize the proposed Parks and Recreation lease extensions as presented.



Finance Committee (continued)

3. Proposed 2016 Budget Appropriations Amendments



Dave Coffee has requested Committee time for Council's consideration of the proposed 2016 budget amendments. (attachment)

Administration Recommendation

I recommend Council's support for the proposed budget amendments.

Council Actions

Authorize the proposed 2016 budget appropriations amendments.

4. AMATS Planning Grants Opportunities



Jim Bowling has requested Committee time to review an opportunity to apply for AMATS "Connecting Communities Planning" grant funding. AMATS announced the availability of planning grants, up to \$50,000, that are intended to support planning analysis for transportation projects that enhance "community connections", leverage alternative transportation, and promote the principles of "complete streets." The planning grant funds would be distributed in 2016-17 for projects that would possibly be under construction in 3-5 years. (attachment)

Administration Recommendation

Jim and his staff have identified 3 potential Kent projects that meet the intent of the grant funding: 1) Water Street Corridor Improvements; 2) SR 261 Corridor "Road Diet"; and 3) SR59/Water/Summit/Lincoln Area Plan. These prospective projects have been identified by the staff as upcoming projects in need of funding based on comments from residents, businesses, Council, and staff analysis. Jim selected three different types of projects that he believes qualify for the AMATS funding and he is requesting Council's input on which, if any, projects to submit for consideration of the grant funding.

Council Actions

Review the grant options and advise staff of Council's preferred direction.

Health and Safety Committee

5. 2015 Police Department Annual Report



Chief Lee has requested Committee time to provide Council with a report on crime related trends and statistics in 2015. The Police Department completed the 2015 Annual Police Report and in light of some of the high profile incidents that occurred in Kent last year, I wanted Council to have a chance to understand those incidents in the larger context of overall decline in serious crime in Kent. (attachment)

Administration Recommendation

Receive the staff report.

Council Actions

Receive the staff report, no action is necessary.

6. Proposed Parking Changes for Adrian Drive



Chief Lee has requested Committee time to request Council's consideration of a citizen request to change the parking restrictions on Adrian Avenue from both sides of the street to no parking on the east side of the street only. Parking would be allowed on the west side of the street except where expressly prohibited at the intersections. (attachment)

Administration Recommendation

The staff Traffic Engineering and Safety Committee reviewed the citizen request and found no reason to deny it so it is being forwarded to Council for approval.

Council Actions

Authorize the proposed parking change for Adrian Drive as presented.

Streets, Sidewalks & Utilities Committee

7. SR 59 @ Depeyster Street Intersection Analysis

Jim Bowling has requested Committee time to review the findings of the traffic intersection analysis performed by the Engineering Division for Depeyster Street at SR 59 Haymaker Parkway. Council referred this item for further study as part of a request to investigate the possibility of adding a northbound right turn lane on Depeyster heading east on Haymaker Parkway. The traffic data analysis (traffic counts, turning movements, congestion, geometry) have been completed and Jim will present the findings of that evaluation. (attachment)

Administration Recommendation

Jim notes that it is possible to restripe the intersection but he is not recommending that change based on the minimal benefits calculated compared to the costs and the negative impact on pedestrian safety, particularly once the new Police building is constructed.

Council Actions

Receive the staff report and direct staff accordingly.

Land Use Committee

8. Rental Licensing Code Updates

Bridget Susel and Jeff Neistadt have requested Committee time to request the necessary modifications to the City's Environmental Health and Housing Maintenance Code that would incorporate the new residential rental licensing requirements approved by City Council in August 2015. Bridget, Jeff and the law department staff have been going through the current code to provide the updates that are necessary to enact the approved new rental licensing program. The staff will review those sections in detail with Council. (attachment)

Administration Recommendation

I recommend Council receive the staff report and authorize the modifications to the Environmental Health and Housing Maintenance Code as presented.

Council Actions

Authorize the Code modifications necessary to implement the approved rental licensing program as presented.

Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for February 2016. Permit revenues were \$14,816 for the month of February with the most permits being issued for commercial electrical. There were 15 code enforcement items in February with the most frequent case type being unsheltered storage. (attachment)

2. 2015 CRA and TIRC Annual Report

Each year businesses that receive tax exemptions through the Community Reinvestment Area (CRA) and Tax Incentive Review Council (TIRC) must be reviewed to ensure capital investment, payroll, and number of active employees comply with their agreements. There are eight active CRA I agreements, two active CRA II agreements, and three active TIRC projects including the downtown TIF agreement. The TIRC members are recommending continuing all three active TIRC agreements. (attachment)



Information Items (continued)

3. 2015 Tree City USA

The City has once again earned the recognition of being a Tree City in 2015 by the Arbor Day Foundation due to our commitment to effective urban forest management. Additionally, the City has been awarded a growth award for demonstration environmental improvement and a higher level of tree care. (attachment)

4. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of February 2016. Overall the City income tax collections are up 4.40% (\$95,091) from February 2015. Kent State University's collections thru the end of February are up 1.44% (\$11,437). (attachment)

5. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for January 2016. In 2016 calls for fire service are up 4% (6 calls); fire mutual aid assistance is down 1 event in 2016; and EMS responses are up 5% (11 calls). (attachment)