



## Public Hearing

The City Clerk has scheduled a public hearing to receive comments on the proposed Amendment to the CDBG Annual Action Plan regarding the addition of CARES Act funding to the program.

## Committee of the Whole

### 1. Board and Commission Vacancy Applications (Amy)

Amy has requested Committee of the Whole time to provide Council an opportunity for Council to review the applications for the candidates interested in vacancies on City Boards and Commissions.

*Administration Recommendation*

Review the candidates.

*Council Actions*

**Review the candidates, no further action is required.**

## Streets, Sidewalks & Utilities Committee

### 1. Kent Multifamily Recycling Contract Expiration (Melanie)

Melanie has requested Council Committee time to present a request to allow the City-County contract that provides multifamily recycling services in Kent to expire at the end of this year. The County reports that softening in the secondary material markets and consistent problems with contamination in recyclables gathered at multifamily complexes in Kent has become cost prohibitive for the County to continue to offer multifamily recycling services. (attachment)

*Administration Recommendation*

The staff is recommending allowing the private multifamily complexes to make their own arrangements for recycling collection through their private trash haulers to recycle, and I support the staff recommendation.

*Council Actions*

**Allow the County City multifamily recycling contract to expire at the end of the year and authorize multifamily properties to make their own arrangements for the collection of recyclables as presented.**



## Streets, Sidewalks & Utilities Committee (continued)

### 2. Update on the City's 2020 Capital Projects (Jim)

Jim Bowling has requested Committee time to provide Council with an overview of the progress of the City's capital improvement projects in 2020.

#### *Administration Recommendation*

I recommend Council receive the staff report.

#### *Council Action*

**No action is necessary.**



## Finance Committee

### 1. Certified Liens to the County for Outstanding Payments (Bridget)

Bridget has requested Finance Committee time to present a list of addresses for certification and submission to Portage County to be added to property tax records as tax liens against the property due to lack of payment for fees incurred for Community Development services. (attachments)

#### *Administration Recommendation*

The City can submit a certified list of addresses to the County that have failed to pay their City bills and have not agreed to an extended payment plan. Bridget has asked to add these properties to the list, and I recommend Council's support to certify the list and authorize the staff to forward it to the County as presented.

#### *Council Actions*

**Certify and authorize the submission of the proposed property tax liens as presented.**



### 2. Proposed 2021-25 Capital Plan Update (Rhonda, Jim)

Staff has prepared the draft 2021-25 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2021 through 2025 based on a prioritization of most critical needs. The CIP project list is constrained in order to stay within available funding levels. (attachments: Capital Projects "book" and utility rate updates)

#### *Administrative Recommendation*

Review and approve the 5 Year Capital Improvement Plan as presented.

#### *Council Action*

**Approve the proposed 2021-2025 Capital Improvement Plan.**



### 3. Resolution Requesting the Transfer of Taxes from Portage County (Rhonda)

Rhonda has requested Committee time for Council's consideration of a resolution requesting the County Auditor to transfer the tax proceeds for 2020 to the City in 2021. (attachment)

#### *Administration Recommendation*

Council must adopt an ordinance authorizing the transfer to be made from the County and I recommend Council's support for the proposed resolution.

#### *Council Action*

**Adopt the resolution authorizing the transfer of County tax proceeds as presented.**





## Finance Committee

### 4. 2020 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2020 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

#### *Council Actions*

**Approve the 2020 budget appropriations amendments as presented.**

## Information Items

### 1. Fire Incident Reports

Chief Tosko has provided a copy of the fire and emergency medical services report for August 2020. In 2020 calls for fire service are down 15% (134 calls); fire mutual aid assistance is up by 4 calls as compared to 2019; and EMS responses are down 10% (251calls). (attachment)