

APPENDICES

CITY OF KENT, OHIO
2016 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND

	2016 RECOMMEND
GENERAL FUND - 001	
Service Administration	\$ 10,000
Service Administration - Shade Trees	10,000
TOTAL	\$ <u>20,000</u>
 PARKS AND RECREATION - 106	
Park and Recreation Services	\$ 320,000
TOTAL	\$ <u>320,000</u>
 Law Enforcement Trust - 125	
Police Services	\$ 0
TOTAL	\$ <u>0</u>
 COMMUNITY DEV BLOCK GRANT - 126	
CDBG Community Development	\$ 110,000
TOTAL	\$ <u>110,000</u>
 FIRE AND E.M.S. - 128	
Fire Services	\$ 790,000
TOTAL	\$ <u>790,000</u>
 Wireless 911 - 129	
Safety Services	\$ 0
TOTAL	\$ <u>0</u>
 WATER - 201	
Service (Admin)	20,000
Engineering	12,500
Central Maintenance	23,500
Vehicle Maintenance	15,000
Service (Plant)	430,000
Capital Facilities	896,400
TOTAL	\$ <u>1,397,400</u>

CITY OF KENT, OHIO
2016 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)

	2016 RECOMMEND
SEWER - 202	
Service (Admin)	20,000
Engineering	12,500
Central Maintenance	23,500
Vehicle Maintenance	15,000
Service (Plant)	335,000
Capital Facilities	315,800
TOTAL	\$ <u>721,800</u>
 STORM WATER DRAINAGE - 208	
Service (Admin)	0
Capital Facilities	\$ 0
Engineering	0
TOTAL	\$ <u>0</u>
 CAPITAL PROJECTS - 301	
Capital Projects - Safety	\$ 164,700
Capital Projects - Service Administration	210,000
Capital Projects - Central Maintenance	450,000
Capital Projects - Service (Capital Facilities)	2,330,200
Capital Projects - Engineering	25,000
Capital Projects - Finance	12,000
Capital Projects - Community Development	0
Capital Projects - Vehicle Maintenance	30,000
TOTAL	\$ <u>3,221,900</u>
 GRAND TOTAL ALL FUNDS	 \$ <u><u>6,581,100</u></u>
 CHARTER TEST CAPITAL REQUIREMENT	 \$ 3,388,160
 CAPITAL RELATED TO CHARTER TEST	 \$ 3,931,990 **
 PERCENTAGE TO MEET CHARTER TEST	 51.48%
 RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT	 \$ 543,830

****Includes Debt Service payments of \$220,887 on Service Administration G.O. Note and Fairchild Issue II loan repayments of \$25,647, Elm/Mae/Morris \$4,300, and Erie/Depeyster \$29,801 and an estimated \$276,955 in debt service payments on the Fire Station and City Administrative Offices Renovation Notes.**

**CITY OF KENT, OHIO
2016 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

BUDGET DIVISIONS	2013 APPROVED	2014 APPROVED	2015 APPROVED	2016 RECOMMEND
<u>CITY COUNCIL</u>				
Councilmember	9	9	9	9
Clerk of Council	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>MAYOR</u>				
Mayor/President of Council	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CITY MANAGER</u>				
City Manager	1	1	1	1
Executive Assistant to City Manager	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>HUMAN RESOURCES</u>				
Human Resources Manager	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CIVIL SERVICE</u>				
Civil Service Coordinator (part-time)	0	0	1	1
Civil Service Coordinator	1	1	0	0
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>LAW</u>				
Director of Law	1	1	1	1
Asst Law Dir/Prosecutor (part-time)	1	1	1	1
Asst Law Director (part-time)	1	1	1	1
Secretary to Dir. of Law	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>FINANCE ADMINISTRATION</u>				
Director of Budget and Finance	1	1	1	1
Controller	1	1	1	1
Operations Analyst	1	1	1	1
Senior Account Clerk	1	1	1	1
Account Clerk	5	5	5	5
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>INCOME TAX ADMINISTRATION</u>				
Income Tax Auditor	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**CITY OF KENT, OHIO
2016 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2013 APPROVED	2014 APPROVED	2015 APPROVED	2016 RECOMMEND
<u>SERVICE ADMINISTRATION</u>				
Director of Public Service	1	1	1	1
Administrative Assistant to Director of Public Service	1	1	1	1
Account Clerk	1	1	1	1
Engineering Aide I (part-time)	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>ENGINEERING</u>				
Deputy Service Director/ Superintendent of Engineering	1	1	1	1
Senior Engineer	3	3	3	3
Senior Engineer (part-time)	0	0	0	0
Engineering Technician	2	2	2	2
Engineering Aide I	0	0	0	0
Engineering Aide II	1	1	1	1
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
<u>SAFETY DIRECTOR</u>				
Safety Director	1	0	0	0
	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>POLICE SERVICES</u>				
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Lieutenant	5	5	5	5
Technical Sergeant	4	4	4	4
Police Officer	27	27	30	30
Administrative Assistant to Chief	1	1	1	1
Secretary to Police Department	1	1	1	1
	<u>41</u>	<u>41</u>	<u>44</u>	<u>44</u>
<u>RECORDS AND COMMUNICATIONS</u>				
Coordinator - Dispatchers	3	1	1	1
Clerk-Dispatcher	7	9	9	9
Clerk-Dispatcher (part-time)	3	3	3	3
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
<u>JUVENILE SERVICES</u>				
Juvenile Counselor	1	1	1	1
Police Officer	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>SUPPORT SERVICES</u>				
Compliance Officer	1	1	2	2
Detention Officer (part-time)	6	6	6	6
	<u>7</u>	<u>7</u>	<u>8</u>	<u>8</u>

**CITY OF KENT, OHIO
2016 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2013 APPROVED	2014 APPROVED	2015 APPROVED	2016 RECOMMEND
<u>FIRE SERVICES</u>				
Fire Chief	1	1	1	1
Assistant Fire Chief	0	0	0	0
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter	27	27	27	27
Fireman - Paid on Call	3	3	3	3
Fire Services Specialist	1	1	1	1
	<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>
<u>COMMUNITY SERVICES - FIRE</u>				
Fire Lieutenant	2	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>CENTRAL MAINTENANCE</u>				
Laborer	0	0	0	5
Utilities Manager	1	1	1	1
Chief Operator	3	3	3	3
Repair Operator	3	3	3	3
Service Technician/Gardener	1	1	1	1
Service Worker	11	11	11	8
Maintenance Worker/Carpenter	1	1	1	1
Arborist Supervisor	0	0	0	0
Facilities Manager	1	1	1	1
Account Clerk	1	1	1	0
	<u>22</u>	<u>22</u>	<u>22</u>	<u>23</u>
<u>VEHICLE MAINTENANCE</u>				
Master Mechanic	1	1	1	1
Mechanic	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>WATER TREATMENT PLANT</u>				
Water Plant Manager	1	1	1	1
Water Laboratory Technician	1	1	1	1
Plant Mechanic	1	1	1	1
Water Plant Chief Operator	1	1	1	1
Water Plant Operator	5	5	5	5
Laborer (General Maintenance)	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>WASTEWATER TREATMENT PLANT</u>				
Water Reclamation Plant Mgr.	1	1	1	1
Equipment Technician	0	0	0	1
Plant Mechanic	1	1	1	1
Water Reclamation Plant Operator	7	7	7	7
Chemist	1	1	1	1
Laboratory Technician	1	1	1	1
Environmental Technician	1	1	1	1
Chief Operator	1	1	1	1
	<u>13</u>	<u>13</u>	<u>13</u>	<u>14</u>

**CITY OF KENT, OHIO
2016 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2013 APPROVED	2014 APPROVED	2015 APPROVED	2016 RECOMMEND
<u>HEALTH</u>				
Health Commissioner	1	1	1	1
Deputy Health Commissioner	0	0	0	0
Chief Sanitarian	1	1	1	1
Public Health Sanitarian	2	2	2	2
Admin. Asst. to Health Commissioner	1	1	1	1
Laboratory Technician	0	0	0	0
Chemist	0	0	0	0
Secretary	0	0	1	1
Accreditation Coordinator (part-time)	0	0	0	1
Public Health Sanitarian (part-time)	0	0	1	0
Secretary (part-time)	1	1	0	0
	<u>6</u>	<u>6</u>	<u>7</u>	<u>7</u>
<u>PARKS AND RECREATION</u>				
Director - Parks and Recreation	1	1	1	1
Supervisor - Recreation	1	1	1	1
Supervisor - Parks	1	1	1	1
Account Clerk	1	1	1	1
Parks Maintenance Laborer F/T	2	2	2	2
Senior Parks Crew Leader	1	1	1	1
Part-time and Seasonal	39	45	45	45
	<u>46</u>	<u>52</u>	<u>52</u>	<u>52</u>
<u>KABC</u>				
KABC Coordinator-Part Time	1	5	5	5
	<u>1</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>K-6 CHILD CARE</u>				
Rec Specialist-Full-time	1	1	1	1
Part-time	16	16	16	16
	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>
<u>COMMUNITY DEVELOPMENT</u>				
Director of Community Development	1	1	1	1
Administrative Assistant to Director of Community Development	1	1	1	1
Grants & Neighborhood Programs Coordinator	1	1	1	1
Development Planner	1	1	1	1
Development Engineer	1	1	1	1
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>BUILDING</u>				
Building Services Supervisor	1	1	1	1
Specialized Inspectors (part-time)	5	5	8	8
Code Enforcement Officer (full-time)	1	1	1	1
Account Clerk	1	1	1	1
	<u>8</u>	<u>8</u>	<u>11</u>	<u>11</u>

**CITY OF KENT, OHIO
2016 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2013 APPROVED	2014 APPROVED	2015 APPROVED	2016 RECOMMEND
<u>MAIN STREET PROGRAM</u>				
Sustainability Planner	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>ECONOMIC DEVELOPMENT</u>				
Economic Development Director	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL ALL DEPARTMENTS	<u>279</u>	<u>288</u>	<u>296</u>	<u>298</u>
Full-time	192	191	195	197
Part-time	87	97	101	101

MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

116	Managed Reserve	\$	2,302,348	As of October 31, 2015
		\$	2,060,348	Held in City Investment Portfolio
		\$	242,000	Held in City of Kent Bonds

