



Unauthorized Items

1. Donation from Melanie Castor to Parks and Rec (Draft #16 - 37)

Melanie Castor has pledged a donation in the amount of \$600 to Kent Parks and Recreation for a tree and bench to be installed at RiverEdge Park in memory of Ronald Castor. (attachment)

Administration Recommendation

I recommend Council accept the \$600 donation.

Council Action

Authorize acceptance of the donation.

2. Authorization of the 2015 Multi-Jurisdictional Hazard Mitigation Plan for Portage County (Draft#16 - 39)

Chief Lee and Chief Tosko have requested Council's approval of the draft 2015 Multi-Jurisdictional Hazard Mitigation Plan for Portage County. Beginning in 2014, public safety personnel from the cities and towns in Portage County began meeting to prepare the draft 2015 Multi-Jurisdictional Hazard Mitigation Plan. The draft plan was completed and submitted to FEMA in 2015. FEMA has approved the plan and each of the respective jurisdictions in Portage County must now adopt resolutions in support of the plan. (attachment)

Administration Recommendation

In order to develop a countywide risk assessment, hazards were identified in the Plan as those that could possibly impact communities within Portage County, e.g., dam breach, tornado, drought, earthquakes, health epidemics, etc. This evaluation was done through research and information provided by the planning committee. Following hazard identification, hazard profiles were created in order to establish a better understanding of each of the potential threats. Within each profile, there is information provided to give a general overview of the threat itself and the resources available to respond. Chief Lee and Chief Tosko recommend Council's support of the plan and I concur with the Chiefs' recommendation.

Council Action

Council adoption of the 2015 Multi-Jurisdictional Hazard Mitigation Plan

3. Tonkin Street Right of Way Acquisition (Draft 16 - 41)

Jim Silver has reached an agreement with Diane and Gary Roberts for the acquisition of .162 acres of street frontage from 327 to 333 Tonkin Court for \$90,000. The land purchase is necessary in order to widen and upgrade Tonkin Court to City street standards for public use related to the new police building. (attachment)

Administration Recommendation

Council had authorized Jim to initiate eminent domain proceedings to acquire the land in question at the price of \$90,000 but Jim was able to reach a deal and I recommend Council authorize the land purchase.

Council Action

Authorize the purchase of .162 acres for \$90,000 for Tonkin Court upgrades.



Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for March 2016. Permit revenues were \$21,628 for the month of March with the most permits being issued for residential engineering. There were 47 code enforcement items in March with the most frequent case type being unsheltered storage. (attachment)

2. 2012-15 Council Activity Summary

For your information I've included a copy of 2015 City Strategic Performance Report summary, as well as the activity detail reports for the 1st, 2nd, 3rd and 4th Quarters of 2015. You'll see that we spent close to 30 hours in Council Committee time in 2015 and our time was fairly well distributed around issues related to City Finances, Economic Development and Planning/Community Development. (attachment)