



## OFFICE OF THE CITY MANAGER

TO: Honorable Mayor and Members of City Council  
FROM: Dave Ruller, City Manager  
DATE: November 24, 2015  
SUBJECT: Franklin Township Fire Service Contract

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Over the course of the last 2 years, the Franklin Township Trustees have been meeting with City staff to discuss the difficulties they are facing in meeting their financial obligations under the terms of the Kent-Franklin Fire Services Contract. The Township Trustees have put forward a number of possible alternatives to reduce their financial burden and I wanted an opportunity to review those options with City Council.

In accordance with the terms of the Fire Service Contract, the City calculates a per-run cost based on the approved City budget for the Fire Department. The per-run cost in 2015 was calculated at \$1,227.

The Township has a fire levy that generates \$375,000 a year in revenues that they use to pay the costs of the City's fire service runs. As illustrated in the chart below, the Township fire levy does not generate sufficient revenue to pay the Township's contract obligations.

Year	Net KFD Billings	Vehicle Related Purchase
2004	\$394,460.78	\$356,689.00
2005	\$372,871.85	
2006	\$346,529.16	
2007	\$447,711.47	
2008	\$467,542.68	
2009	\$351,188.87	
2010	\$413,519.57	
2011	\$438,916.94	
2012	\$564,897.48	\$188,923.00
2013	\$505,515.72	\$14,563.24
Total	\$4,303,154.52	\$560,175.24

As a result of the fire service deficit, the Township has requested modifying the fire service run calculation to be based on actual fire service costs rather than budgeted fire service costs. The impacts of that proposed change in calculation methodology are estimated at a \$20,000 to \$25,000 savings for the Township – and corresponding increase in City costs by those same amounts. (see the summary chart on the following page)

2011-2014

**Fire - Actual vs. Budgeted**

				% Of Budget
	2014	Actual	Budget	Used
Fire Services		4,197,841	4,218,652	
Community Services		258,906	269,379	
Tech. Rescue		23,699	37,529	
Hazmat		13,190	18,334	
Confined Space		28,267	28,267	
Proportional Dispatch Cost		134,783	134,783	
Fire Pension		102,000	102,000	
<b>Total</b>		<b>4,758,686</b>	<b>4,808,944</b>	<b>98.95%</b>
	2013	Actual	Budget	% Of Budget
				Used
Fire Services		3,786,517	4,114,530	
Community Services		242,667	279,771	
Tech. Rescue		27,100	41,979	
Hazmat		13,686	19,352	
Confined Space		19,441	12,192	
Proportional Dispatch Cost		108,323	120,667	
Fire Pension		104,000	104,000	
<b>Total</b>		<b>4,301,734</b>	<b>4,692,491</b>	<b>91.67%</b>
	2012	Actual	Budget	% Of Budget
				Used
Fire Services		3,862,865	4,063,200	
Community Services		258,733	235,411	
Tech. Rescue		27,906	37,283	
Hazmat		16,361	18,152	
Confined Space		15,619	12,299	
Proportional Dispatch Cost		105,686	115,960	
Fire Pension		107,000	112,000	
<b>Total</b>		<b>4,394,170</b>	<b>4,594,305</b>	<b>95.64%</b>
	2011	Actual	Budget	% Of Budget
				Used
Fire Services		3,787,385	4,039,750	
Community Services		224,307	234,631	
Tech. Rescue		57,282	37,283	
Hazmat		16,634	17,982	
Confined Space		20,020	11,749	
Proportional Dispatch Cost		96,332	106,209	
Fire Pension		112,000	112,000	
<b>Total</b>		<b>4,313,960</b>	<b>4,559,604</b>	<b>94.61%</b>

City staff consider the proposed modification to be reasonable but if we are going to make a shift to a “full cost” accounting approach the staff also feel that there needs to be appropriate compensation factored into the formula for capital vehicle replacement for the equipment used by the City to serve Franklin Township’s fire and EMS needs. Dave Coffee estimates those costs to be approximately \$100,000 a year.

Lastly, as an alternative, the Township has proposed a 15% set aside of JEDD proceeds to be used for Franklin Township fire service payments. A 15% set aside is projected to use approximately \$110,000 to \$150,000 in JEDD revenues that would otherwise be divided by the Township (45%) and the City (55%).

The impact of this proposal would reduce the City’s JEDD revenues by \$60,000 to \$75,000 a year, which in turn would be used by Franklin Township to pay their fire and EMS contract bills.

There is no Council action required at this time but as discussions continue with Franklin Township Trustees we wanted to apprise Council of the requests and solicit Council guidance moving forward.

PORTAGE COUNTY 9-1-1 WIRELESS  
INTERGOVERNMENTAL  
MEMORANDUM OF UNDERSTANDING

This Agreement is entered into this \_\_\_\_\_, 2015, between the Portage County Board of Commissioners (the "County") and the City of Aurora, the City of Kent, the City of Ravenna, the City of Streetsboro and Kent State University ( collectively Public Service Answering Points).

**WHEREAS**, the parties constitute the Public Service Answering Points (PSAPs) operating under the Countywide Portage County, Ohio 9-1-1 Plan effective May 23, 2011 (the "Plan"); and

**WHEREAS**, the Parties are in immediate need of updating and enhancing their next generation wireless 9-1-1 (NGW 9-1-1) equipment, software and services which include designing, upgrading, purchasing, leasing, programming, installing, testing, or maintenance of the necessary data, hardware, software and trunking required for the respective PSAPs to provide wireless enhanced 9-1-1 services; and

**WHEREAS**, pursuant to R.C. 128.03 (F) notwithstanding any other provision of law, the purchase or other acquisition, installation, and maintenance of the telephone network for a 9-1-1 system and the purchase or other acquisition, installation, and maintenance of customer premises equipment at a public safety answering point made in compliance with a final plan or an agreement under section 128.09 of the Revised Code, including customer premises equipment used to provide wireless enhanced 9-1-1, are not subject to any requirement of competitive bidding; and

**WHEREAS**, the County receives a disbursement from the State of Ohio of Wireless 9-1-1 Government Assistance Funds (GAF); and

**WHEREAS**, in accordance with the Plan, each PSAP may share the disbursement of the GAF based on the population of that PSAP's primary geographical area of responsibility; and

**WHEREAS**, GAF shall be used for any costs of designing, upgrading, purchasing, leasing, programming, installing, testing, or maintenance of the necessary data, hardware, software and trunking required for the respective PSAPs to provide wireless enhanced 9-1-1 services; and

NOW, THEREFORE, the County, and PSAPs agree that:

1. The ultimate vendor and seller of the NGW 9-1-1 equipment, software and services may require a single Party to act as signatory to a contract.
2. Portage County agrees to be the single signatory to the NGW 9-1-1 contract for equipment, services and software.
3. The PSAPs agree to allow Portage County to retain the total disbursement of the GAF that would otherwise be distributed to them.
4. Portage County agrees to use said GAF solely to pay the vendor and seller of the NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator.
5. The Parties consent to the installation and utilization of said equipment, software and services as deemed necessary by the vendor with the respective PSAP.
6. The City of Aurora agrees that if the total GAF distributed to Portage County is insufficient to pay the amount (hereinafter "insufficiency") due under the contract with said vendor for NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator, the City of Aurora shall reimburse Portage County for such insufficiency in an amount not to exceed that calculated per the formula in ¶12 of this Agreement.
7. The City of Kent agrees that if the total GAF distributed to Portage County is insufficient to pay the amount (hereinafter "insufficiency") due under the contract with said vendor for NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator, the City of Kent shall reimburse Portage County for such insufficiency in an amount not to exceed that calculated per the formula in ¶12 of this Agreement.
8. The City of Ravenna agrees that if the total GAF distributed to Portage County is insufficient to pay the amount (hereinafter "insufficiency") due under the contract with said vendor for NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator, the City of Ravenna shall reimburse Portage County for such insufficiency in an amount not to exceed that calculated per the formula in ¶12 of this Agreement.
9. The City of Streetsboro agrees that if the total GAF distributed to Portage County is insufficient to pay the amount (hereinafter "insufficiency") due under the contract with said vendor for NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator, the City of Streetsboro shall reimburse Portage County for such

insufficiency in an amount not to exceed that calculated per the formula in ¶12 of this Agreement.

10. Kent State University agrees that if the total GAF distributed to Portage County is insufficient to pay the amount (hereinafter "insufficiency") due under the contract with said vendor for NGW 9-1-1 equipment, software and services and for costs associated with a County 9-1-1 Coordinator, Kent State University shall reimburse Portage County for such insufficiency in an amount not to exceed that calculated per the formula in ¶12 of this Agreement.
11. The Parties agree that should there be any surplus of GAF money after all annual payments are made by Portage County for the NGW 9-1-1 contract (hereinafter "surplus"), any surplus shall accrue each Fiscal Year for the duration of this Agreement and any expenditure of accrued surplus, including expenditures for costs associated with a County 9-1-1 Coordinator, will be subject to the decision of the County 9-1-1 Planning Committee.
12. The formula to reimburse Portage County under ¶¶ 6, 7, 8, 9, & 10 of this agreement, shall be the ratio of the number of work stations staffed by a PSAP to the total number of work stations within Portage County's geographical limits ( $\# \text{ of PSAP's } \underline{\text{work stations}} / \text{total } \# \text{ County } \underline{\text{work stations}} \text{) X total insufficiency}$ )
13. The Parties agree that if the Plan is to be amended as a result of this Agreement or any rule or Revised Code change by the State of Ohio, the PSAPs' consent to said amendment will not be unreasonably withheld.
14. The Parties acknowledge that this agreement does not affect or in any way concern non-wireless 9-1-1 dispatchers.
15. A work station is defined as a desk or table top area and associated computer equipment designated to receive wireless 9-1-1 calls.
- ~~15.~~16. No amendment, modification or variation of the terms and conditions of this Agreement shall be valid unless the same are in writing and approved and signed by all of the Parties hereto and all PSAPs participating in the Plan.
- ~~16.~~17. This Agreement shall be binding upon and shall inure to the benefit of all the Parties hereto and their successors and assigns.

17.18. The terms and conditions of this Agreement shall not inure to the benefit of any third party or parties nor is it intended to create any third party beneficiaries.

18.19. The Parties represent to each other that, by their respective execution of this Agreement, they have obtained all necessary consents and approvals required for their respective execution and performance thereof.

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**SIGNATURES ON SEPARATE PAGES**

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below:

PORTAGE COUNTY BD OF COMMRS.

REVIEWED BY:

\_\_\_\_\_  
Maureen T. Frederick, President      Date

\_\_\_\_\_  
Ass't. Prosecuting Attorney

\_\_\_\_\_  
Kathleen Chandler, Vice President      Date

\_\_\_\_\_  
Vicki A. Kline, Board Member      Date

CITY OF AURORA

REVIEWED BY:

\_\_\_\_\_  
BY:      Date

\_\_\_\_\_  
LAW DIRECTOR

CITY OF KENT

REVIEWED BY:

\_\_\_\_\_  
BY:      Date

\_\_\_\_\_  
LAW DIRECTOR



| draft November 2, 2015

CITY OF RAVENNA

REVIEWED BY:

\_\_\_\_\_  
BY: \_\_\_\_\_ Date

\_\_\_\_\_  
LAW DIRECTOR

CITY OF STREETSBORO

REVIEWED BY:

\_\_\_\_\_  
BY: \_\_\_\_\_ Date

\_\_\_\_\_  
LAW DIRECTOR

KENT STATE UNIVERSITY

REVIEWED BY:

\_\_\_\_\_  
BY: \_\_\_\_\_

\_\_\_\_\_  
LEGAL COUNSEL

# Criteria for Appeals of Flood Insurance Rate Maps

November 30, 2011



**FEMA**

This document outlines the criteria for appealing proposed changes in flood hazard information on Flood Insurance Rate Maps (FIRMs) during the appeal period. The Department of Homeland Security's Federal Emergency Management Agency (FEMA) applies rigorous standards in developing and updating flood hazard information and provides communities with an opportunity to review the updated flood hazard information presented on new or revised FIRMs before they become final.

## 1. Background

The regulatory requirements related to appeals are found in Part 67 of the National Flood Insurance Program (NFIP) regulations. Additional FEMA procedural details are provided in Procedure Memorandum No. 57, *Expanded Appeals Process*, dated November 30, 2011. Detailed information on appeals can also be found in *Appeals, Revisions, and Amendments to National Flood Insurance Program Maps—A Guide for Community Officials* and FEMA's *Document Control Procedures Manual*. All referenced documents are accessible through the "Guidance Documents and Other Published Resources" webpage, located at: [http://www.fema.gov/plan/prevent/fhm/frm\\_docs.shtm](http://www.fema.gov/plan/prevent/fhm/frm_docs.shtm).

As outlined in these documents, an appeal period is provided for all new or modified flood hazard information shown on a FIRM, including additions or modifications of any Base (1-percent-annual-chance) Flood Elevation (BFE), base flood depth, Special Flood Hazard Area (SFHA) boundary or zone designation, or regulatory floodway. SFHAs are areas subject to inundation by the base (1-percent-annual-chance) flood and include the following SFHA zone designations: A, AO, AH, A1-A30, AE, A99, AR, AR/A1-A30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-V30, VE, and V. Therefore, a statutory 90-day appeal period is required when a flood study, Physical Map Revision (PMR), or Letter of Map Revision (LOMR) is proposed in which:

- New BFEs or base flood depths are proposed or currently effective BFEs or base flood depths are modified;
- New SFHAs are proposed or the boundaries of currently effective SFHAs are modified;
- New SFHA zone designations are proposed or currently effective SFHA zone designations are modified; and
- New regulatory floodways are proposed or the boundaries of currently effective floodways are modified.

Clarification on the necessity for an appeal period is provided for certain specific circumstances outlined below:

- Edge matching of effective floodplain boundaries or information. This usually occurs in first-time countywide flood mapping projects when effective BFEs, base flood depths,

SFHAs, or floodways are extended to an adjacent community that previously had differing or no BFEs, base flood depths, SFHAs, or floodways shown on their effective FIRM in order to fix a map panel to map panel mismatch. In these instances, **an appeal period is required** because BFEs, base flood depths, SFHAs, or floodways are changing or being shown for the first time in the area.

- Redelineation of effective floodplain boundaries. This occurs when an effective SFHA boundary is redrawn on the FIRM using new or updated topography to more accurately represent the risk of flooding. In these instances **an appeal period is required** because the SFHA boundary is changing. However, the appeal period will only apply to the updated SFHA boundary delineations, not the methodology used to originally establish BFEs/flood depths (since this will not have changed).
- Revisions to SFHA zone designations. A revision to an SFHA zone designation may occur with or without a BFE and/or boundary change. For example, when a Zone VE floodplain is changed to a Zone AE designation to reflect the updated location of a Primary Frontal Dune (PFD), the BFE and SFHA boundary may not necessarily change. For any change in SFHA zone designation, including the *removal* of an SFHA designation from a FIRM, **an appeal period is required.**
- Regulatory floodway boundaries. When the effective floodway boundary is redrawn on the FIRM to more accurately represent the extent of the encroachment, **an appeal period is required.**
- MT-1 cases. When the SFHA or floodway boundary is amended due to the issuance of a Letter of Map Amendment (LOMA), Letter of Map Revision based on Fill (LOMR-F), Letter of Map Revision – Floodway, or other MT-1 case, **an appeal period is not required.**
- Annexation of effective floodplain boundaries. When a new or revised FIRM shows new community boundaries which include effective BFEs, base flood depths, SFHAs, or floodways, **an appeal period is not required**, provided no BFE, base flood depth, SFHA, or floodway changes apply.

However, in cases where the flood hazard information in the annexed area has never received due process (for example, if the area is shown for information only on all FIRMs depicting the area), **an appeal period is required.**

- Reissuance of effective LOMRs: When a LOMR is reissued after not being incorporated into a revised FIRM, **an appeal period is not required.**

- Updates that do not impact flood hazard data: When flood studies, PMRs, or LOMRs result in changes to FIRMs that do not impact BFEs, base flood depths, SFHAs, or floodways, **an appeal period is not required**.
- Datum Conversions: **An appeal period is not required** specifically for a datum conversion (e.g., a conversion from NGVD 29 to NAVD 88).

### 1.1. Additional Procedures for LOMRs

Beginning with LOMRs issued on or after December 1, 2011, the following procedures will apply:

In order to provide sufficient due process rights for changes due to LOMRs, any LOMR in a compliant community that requires an appeal period will become effective 120 days from the second newspaper publication date, following FEMA's current policy. This allows time to collect appeals, as well as provides for newspaper publication schedule conflicts. LOMRs in non-compliant communities or in communities that require adoption of the LOMR will become effective following the six month compliance period.

Evidence of public notice or property owner notification of the changes due to a LOMR will continue to be requested during the review of the LOMR request. This will help to ensure that the affected population is aware of the flood hazard changes in the area and the resultant LOMR. However, evidence of property owner acceptance of the changes due to a LOMR will no longer be requested. Because all LOMRs that require an appeal period will become effective 120 days from the second newspaper publication date, the receipt of such acceptance will have no effect on the effective date of the LOMR; therefore, there is no need for the requester to pursue acceptance.

## 2. Appeal Eligibility Requirements

Areas that are eligible for appeal include:

- Areas showing new or revised BFEs or base flood depths
- Areas showing new or revised SFHA boundaries (including both increases and decreases in the extent of the SFHA)
- Areas where there is a change in SFHA zone designation
- Areas showing new or revised regulatory floodway boundaries (including both increases and decreases in the extent of the regulatory floodway).

The area of concern must be within the scope of the new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, and/or regulatory floodway boundary changes and

be supported by scientific and/or technical data. The criteria for data submittals are outlined in Title 44, Chapter 1, Code of Federal Regulations, Section 67.6(b) and in this document.

The statutory 90-day appeal period cannot be extended. FEMA may provide an additional 30 days for a community after the 90-day appeal period has ended to submit supporting and clarifying data for an appeal received during the appeal period. No appeals will be accepted after the 90-day appeal period.

Challenges that do not relate to new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways are not considered appeals. Challenges received by FEMA during the appeal period that do not address these items will be considered comments. Comments include, but are not limited to the following:

- The impacts of changes that have occurred in the floodplain that should have previously been submitted to FEMA in accordance with 44 Code of Federal Regulations, Section 65.3;
- Corporate limit revisions;
- Road name errors and revisions;
- Requests that changes effected by a LOMA, LOMR-F, or LOMR be incorporated;
- Base map errors; and
- Other possible omissions or potential improvements to the mapping.

Any significant problems identified by community officials or residents (at formal meetings or otherwise) will be addressed appropriately.

### **3. Supporting Data and Documentation Required for Appeals**

The BFEs and base flood depths presented in Flood Insurance Study (FIS) reports and shown on FIRMs are typically the result of coastal, hydrologic and hydraulic engineering methodologies. Floodway configurations, generally developed as part of the hydraulic analyses, are adopted by communities as a regulatory tool for floodplain management and are delineated on FIRMs along with SFHAs.

Because numerous methodologies have been developed for estimating flood discharges and flood elevations/depths, and other flood hazard information under a variety of conditions, FEMA contractors, mapping partners, and others whose data and documentation FEMA approves and uses, such as communities, regional entities and State agencies participating in the Cooperating Technical Partners (CTP) Program, use their professional judgment in selecting methodologies that are appropriate for the conditions along a particular segment of a particular flooding source.

For FEMA contracted flood studies and PMRs the approach to be used will usually be discussed with community officials at the beginning of the flood study or PMR mapping process.

Because the methodologies are the result of attempts to reduce complex physical processes to mathematical models, the methodologies include simplifying assumptions. Usually, the methodologies are used with data developed specifically for the flood study, PMR, or LOMR. Therefore, the results of the methodologies are affected by the amount of data collected and the precision of any measurements made.

Because of the judgments and assumptions that must be made and the limits imposed by cost considerations, the correctness of the BFEs, base flood depths and other flood hazard information is often a matter of degree, rather than absolute. For that reason, appellants who contend that the BFEs, base flood depths, or other flood hazard information is incorrect because better methodologies could have been used, better assumptions could have been made, or better data could have been used, must provide alternative analyses that incorporate such methodologies, assumptions, or data and that quantify their effect on the BFEs, base flood depths or other flood hazard information. FEMA will review the alternative analyses and determine whether they are superior to those used for the flood study, PMR, or LOMR and whether changes to the FIS report and/or FIRM, or LOMR are warranted as a result.

Unless appeals are based on indisputable mathematical or measurement errors or the effects of natural physical changes that have occurred in the floodplain, they must be accompanied by all data that FEMA needs to revise the preliminary version of the FIS report and FIRMs. Therefore, appellants should be prepared to perform coastal, hydrologic and hydraulic analyses, to plot new and/or revised Flood Profiles, and to delineate revised SFHA zone and regulatory floodway boundaries as necessary.

An appeal must be based on data that show the new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways to be scientifically or technically incorrect. All analyses and data submitted by appellants must be certified by a Registered Professional Engineer or Licensed Land Surveyor, as appropriate. The data and documentation that must be submitted in support of the various types of appeals are discussed in the subsections that follow.

### **3.1. Appealing BFEs, Base Flood Depths, SFHA Zone Designations, or Regulatory Floodways**

#### **Scientifically incorrect BFEs, base flood depths, SFHA zone designations, or regulatory floodways:**

Proposed BFEs, base flood depths, SFHA zone designations, or regulatory floodways are said to be scientifically incorrect if the methodology used in the determination of the BFEs,

base flood depths, SFHA zone designations, or regulatory floodways is inappropriate or incorrect, or if the assumptions made as part of the methodology are inappropriate or incorrect. An appeal that is based on the proposed BFEs, base flood depths, SFHA zone designations, or regulatory floodways being scientifically incorrect would, therefore, contend that the use of a different methodology or different assumptions would produce more accurate results. A list of National Flood Insurance Program-accepted hydrologic, hydraulic and coastal models is available on FEMA's website at [http://www.fema.gov/plan/prevent/fhm/en\\_modl.shtm](http://www.fema.gov/plan/prevent/fhm/en_modl.shtm). To show that an inappropriate or incorrect coastal, hydraulic or hydrologic methodology has been used, an appellant must submit the following data, as applicable:

- New hydrologic analysis based on alternative methodology and if applicable, updated hydraulic/floodway or coastal analyses based on the updated discharge values;
- New hydraulic/floodway analysis based on alternative methodology and original flood discharge values (if the appeal does not involve the hydrologic analysis);
- New coastal analyses based on alternative methodology and original stillwater elevations (if the appeal does not involve the hydrologic analysis);
- Explanation for superiority of alternative methodology;
- As applicable, revised Summary of Discharges Table, Flood Profiles, Transect Data Table, Summary of Stillwater Elevations Table, and Floodway Data Table (FDT); and
- Revised SFHA zone boundaries and, if applicable, regulatory floodway boundary delineations.

**Technically Incorrect BFEs, Base Flood Depths, SFHA Zone Designations, or Regulatory Floodways:**

The proposed BFEs, base flood depths, SFHA zone designation or regulatory floodways are said to be technically incorrect if at least one of the following is true.

- **The methodology was not applied correctly.**
  - To show that a hydrologic methodology was not applied correctly, an appellant must submit the following:
    - New hydrologic analysis in which the original methodology has been applied differently;
    - Explanation for superiority of new application;
    - New hydraulic/floodway or coastal analysis based on flood discharge values from new hydrologic analysis;



- Revised Summary of Discharges Table and/or Flood Profiles and, if applicable, FDT; and
  - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that a hydraulic methodology was not applied correctly, an appellant must submit the following information. *(Please note that an appeal to a floodway configuration cannot be solely based on surcharge values.)*
  - New hydraulic/floodway analysis, based on original flood discharge values, in which the original methodology has been applied differently;
  - As applicable, revised Flood Profiles, FDT and other FIS report tables as needed; and
  - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that a coastal methodology was not applied correctly, an appellant must submit the following:
  - New coastal analysis, based on the original stillwater elevations, in which the original methodology has been applied differently;
  - Revised SFHA zone boundary and, all applicable FIS report tables, including the Transect Data Table.
- **The methodology was based on insufficient or poor-quality data.**
  - To show that insufficient or poor-quality hydrologic data were used, an appellant must submit the following:
    - Data believed to be better than those used in original hydrologic analysis;
    - Documentation for source of data;
    - Explanation for improvement resulting from use of new data;
    - New hydrologic analysis based on better data;
    - New hydraulic/floodway or coastal analysis based on flood discharge values resulting from new hydrologic analysis;
    - Revised Summary of Discharges Table, Flood Profiles and, if applicable, FDT; and
    - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
  - To show that insufficient or poor-quality hydraulic data were used, an appellant must submit the following:

- Data believed to be better than those used in original hydraulic analysis;
  - Documentation for source of new data;
  - Explanation for improvement resulting from use of new data;
  - New hydraulic analysis based on better data and original flood discharge values;
  - Revised Flood Profiles and, if applicable, FDT; and
  - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that insufficient or poor-quality coastal analysis data were used, an appellant must submit the following:
  - Data believed to be better than those used in original coastal analysis;
  - Documentation for source of new data;
  - Explanation for improvement resulting from use of new data;
  - New coastal analysis based on better data and original stillwater elevation values; and
  - Revised SFHA zone boundary and, all applicable FIS report tables, including the Transect Data Table.
- **The application of the methodology included indisputable mathematical or measurement errors.**
  - To show that a mathematical error was made, an appellant must identify the error. FEMA will perform any required calculations and make the necessary changes to the FIS report and FIRM.
  - To show that a measurement error (e.g., an incorrect surveyed elevation used in the flood study, PMR, or LOMR) was made, appellants must identify the error and provide the correct measurement. Any new survey data provided must be certified by a Registered Professional Engineer or Licensed Land Surveyor. FEMA will perform any required calculations and make the necessary changes to the FIS report and FIRM.
- **The methodology did not account for the effects of natural physical changes that have occurred in the floodplain.**
  - For appeals based on the effects of natural physical changes that have occurred in the base floodplain, appellants must identify the changes that have occurred and provide the data FEMA needs to perform a revised analysis. The data may include new stream channel and floodplain cross sections or coastal transects.

### 3.2. Appeals to SFHA Boundaries

The supporting data required for changes to SFHA zone boundaries will vary, depending on whether the boundaries are for flooding sources studied by detailed methods or flooding sources studied by approximate methods, as discussed below.

#### **Flooding sources studied by detailed methods**

Usually, detailed SFHA zone boundaries are delineated using topographic data and the BFEs and base flood depths resulting from the hydraulic analysis performed for the flood study, PMR, or LOMR. If topographic data are more detailed than those used by FEMA or show more recent topographic conditions, appellants should submit that data and the revised SFHA zone boundaries for FEMA to incorporate into the affected map panels. All maps and other supporting data submitted must be certified by a Registered Professional Engineer or a Licensed Land Surveyor and must reflect existing conditions. Maps or data prepared by an authoritative source, such as the U.S. Army Corps of Engineers, U.S. Geological Survey, U.S. Bureau of Reclamation, or a State department of highways and transportation, are acceptable without certification as long as the sources and dates of the maps are identified. For further information on submittals involving topographic data, please refer to the section below *Additional Guidance on Appeal Submittals Involving Topographic Data*.

#### **Flooding Sources Studied by Approximate Methods**

Usually, where BFEs or base flood depths are not available, flood zone boundaries are delineated with the best available data, including flood maps published by other Federal agencies, information on past floods, and simplified hydrologic and hydraulic analyses. If more detailed data or analyses are submitted, FEMA will use them to update the flood hazard information shown on the affected map panels. Such data and analyses may include the following:

- Published flood maps that are more recent or more detailed than those used by FEMA;
- Analyses that are more detailed than those performed by FEMA or that are based on more detailed data than those used by FEMA;
- Topographic data and resulting updated SFHA boundaries.

For further information on submittals involving topographic data, please refer to the section below *Additional Guidance on Appeal Submittals Involving Topographic Data*.

Please note that, when applicable, appeals related to the *methodology* used to develop an approximate flood zone boundary must follow the guidelines established for appeals to BFEs, base flood depths, SFHA zone designations, or regulatory floodways under Section 3.1 above. However, since flood profiles, FDTs, Summary of Discharges Tables, Transect

Data Tables, and Summary of Stillwater Elevations Tables are not developed in support of approximate floodplain boundaries, these data will not need to be submitted for appeals to flooding sources studied by approximate methods.

All submitted data and analyses must be certified by a Registered Professional Engineer or a Licensed Land Surveyor. Maps prepared by an authoritative source, such as the U.S. Army Corps of Engineers, U.S. Geological Survey, U.S. Bureau of Reclamation, or a State department of highways and transportation, are acceptable without certification as long as the sources and dates of the maps are identified.

#### **Additional Guidance on Appeal Submittals Involving Topographic Data**

For appeal submittals that involve topographic data, the following additional guidelines must be followed:

- The data must be more detailed/accurate, and/or reflect more recent topographic conditions, and be in a digital Geographic Information System (GIS) format preferably;
- The appeal submittal must clearly state which flooding sources are being appealed based on the updated topographic data;
- Updated SFHA boundary delineations that reflect the submitted topographic data for each appealed flooding source must also be provided, preferably in digital GIS format;
- All topographic data submitted must adhere to FEMA's current data capture standards for such data;
- If necessary, a data sharing agreement must be provided.

#### **4. Appeal Period Procedures**

Appeals and comments must be resolved by following the procedures below:

- Acknowledgement by FEMA of the receipt of an appeal in writing, ensuring that acknowledged appeals include ALL of the criteria discussed above.
- Acknowledge the receipt of comments. This can be done either in writing, by FEMA, or through a documented phone conversation between the mapping partner and the community that submitted the comments. At a minimum FEMA must notify the community in writing that it did not receive any appeals. This can be done by separate correspondence or by the inclusion of language in the Letter of Final Determination (LFD).

- FEMA or the mapping partner will evaluate any scientific or technical data submitted for compliance with existing mapping statutes, regulations, or Guidelines and Standards.
- FEMA or the mapping partner will request any additional scientific or technical data required to properly review the appeal or comment.
- FEMA or the mapping partner will make a recommendation to FEMA on the resolution of the appeal or comment.
- FEMA or the mapping partner will prepare a draft appeal resolution letter (if **all** the criteria for an appeal are met).
- The assigned mapping partner shall dispatch the signed FEMA appeal resolution letter and if warranted, Revised Preliminary copies of the FIRM and FIS report to the community CEO and floodplain administrator and all appellants. All correspondence must be prepared and issued on FEMA Headquarters or FEMA Regional letterhead.
- FEMA provides a comment period of 30 days following the date the appeal or comment resolution letter is issued. Any comments received during the 30 day comment period must be addressed and resolved before proceeding with the LFD. Extensions to this 30 day period can only be granted with FEMA Headquarters approval.

## 5. General Technical Guidance

Detailed guidance on the supporting documentation that must be submitted in support of an appeal can be found in *Appeals, Revisions, and Amendments to National Flood Insurance Program Maps—A Guide for Community Officials*.

Unless appeals are based on the use of alternative models or methodologies, the hydrologic and hydraulic analyses that appellants submit must be performed with the models used for the flood study, PMR, or LOMR. Generally, when appellants are required to submit hydrologic or hydraulic analyses, those analyses must be performed for the same recurrence interval floods as those performed for the flood study, PMR, or LOMR. The vertical datum used in any data submitted must match the datum used in the preliminary FIS report and FIRM. Further, SFHA boundaries are to be shown on a topographic map (preferably, in digital form) whose scale and contour interval are sufficient to provide reasonable accuracy.

New flooding information cannot be added to a FIRM in such a way as to create mismatches with the flooding information shown for unrevised areas. Therefore, in performing new analyses and developing revised flooding information, appellants must tie the new BFEs, base flood

depths, SFHA boundaries, SFHA zone designations, and/or regulatory floodway boundaries into those shown on the maps for areas not affected by the appeal.

All analyses and data submitted by appellants, including those that show mathematical or measurement errors must be certified by a Registered Professional Engineer or Licensed Land Surveyor, as appropriate.

## **6. Scientific Resolution Panel (SRP)**

FEMA's Scientific Resolution Panel (SRP) process reinforces FEMA's commitment to work with communities to ensure the flood hazard data depicted on FIRMs is built collaboratively using the best science available.

When changes to the FIRMs are met with conflicting technical and scientific data, an independent third party review of the information may be needed to ensure the FIRMs are updated correctly. The SRP serves as the independent third party. To be eligible for an SRP, an appeal must include supporting information or data to substantiate that the BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways proposed by FEMA are scientifically or technically incorrect. An SRP request is an option only after FEMA and a local community have been engaged in a collaborative consultation process for at least 60 days without a mutually-acceptable resolution of an appeal.



**MEMORANDUM**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**City of Kent**

Date: October 29, 2015

To: Dave Ruller, City Manager

From: Jennifer Barone, Development Engineer *JKB*

Re: 1321 & 1335 West Main Street

Copy: Bridget Susel, Director of Community Development  
Linda Jordan, Clerk of Council  
Jim Silver, Law Director  
Gene Roberts, Service Director  
Jim Bowling, City Engineer  
Project file

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I hereby respectfully request City Council agenda time to consider acceptance of the street right-of-way (R/W) dedication at 1321 & 1335 West Main Street.

The property at 1321 & 1335 West Main Street is being split into two parcels. Currently the property lines extend to the center of West Main Street. As part of this replat, the portion of the property in the road right-of-way is being dedicated to the City of Kent.

There is a pending sale of 1335 West Main Street that staff does not wish to delay. Using a similar manner as major subdivision plat recording, the replat is being recorded for the sale. Upon Council's acceptance of the street right-of-way, the replat will be recorded with the Clerk of Council's signature to accept the dedication.

If you have any questions, please call me.



# PLAT OF LOT SPLIT & COMBINATION

FOR OH KAYE PROPERTIES LLC - FILE #200110912  
 BEING PART OF ORIGINAL LOT #27 IN THE TOWNSHIP OF FRANKLIN,  
 CITY OF KENT, COUNTY OF PORTAGE, STATE OF OHIO

SEPTEMBER 2015

GREEN ACRES  
 ALLOTMENT  
 P.B. 2, PG. 19

APPROVED THIS 28<sup>TH</sup> DAY OF OCTOBER, 2015

Jeff Brown  
 KENT CITY DEVELOPMENT ENGINEER  
 JENNIFER K. BARONE

APPROVED THIS 28<sup>TH</sup> DAY OF October, 2015

Heather E. Phile  
 KENT CITY ZONING INSPECTOR  
 Heather E. Phile

APPROVED AND ACCEPTED BY THE COUNCIL OF THE CITY OF  
 KENT, OHIO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015

CLERK OF COUNCIL

**DEDICATION**

I OR WE THE UNDERSIGNED OWNER OR OWNERS OF THE LAND SHOWN ON  
 THIS PLAT, DO HEREBY DEDICATE TO PUBLIC USE, THE STREET SHOWN HEREON.

BY: John A. Kaye, COO

**NOTARY ACKNOWLEDGEMENT**

COUNTY OF PORTAGE, STATE OF OHIO, BEFORE ME A NOTARY PUBLIC IN AND  
 FOR SAID COUNTY, AND STATE, PERSONALLY DID APPEAR THE ABOVE NAMED

LISA A. KAYE

WHO ACKNOWLEDGED THE SIGNING OF THE FORGOING INSTRUMENT TO BE  
 OF THEIR OWN FREE ACT AND DEED IN WITNESS THEREOF, I HAVE HEREBY  
 SET MY HAND AND SEAL AT KENT, OHIO,  
 THIS 28 DAY OF OCTOBER, 2015.

Jamella O. Madden  
 NOTARY PUBLIC

MY COMMISSION EXPIRES: \_\_\_\_\_



**JAMELLA O. MADDEN**  
 Notary Public - State of Ohio  
 My Commission Expires Feb. 15, 2017

**LEGEND**

These standard symbols will  
 be found in the drawing.

- ◆ CAPPED REBAR FOUND
- 5/8" IRON BAR FOUND
- ⊙ 5/8" CAPPED REBAR SET
- ⊙ 1/2" IRON PIPE FOUND
- ▨ EXISTING BUILDINGS

ACREAGE SUMMARY	
PARCEL 1	3.4710
PARCEL 2	0.1784
RIGHT OF WAY	0.1664

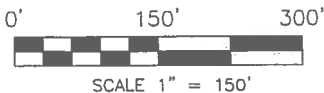
**REFERENCES**

DEEDS & PLATS AS NOTED

- E.P. WANCHICK SURVEY - JULY 1986
- R.E. STOCKMAN SURVEY - JAN. 1971
- J.W. ALLEN SURVEY - JAN. 1966

LINE	BEARING	DISTANCE
L1	N 68°49'42" W	66.02'
L2	N 21°46'10" E	113.80'
L3	N 89°50'10" E	50.34'
L4	S 00°45'43" E	46.19'
L5	S 20°43'47" W	89.26'

THE BASIS OF BEARING IS GRID NORTH,  
 OHIO STATE PLANE COORDINATE SYSTEM,  
 NORTH ZONE, NAD83.



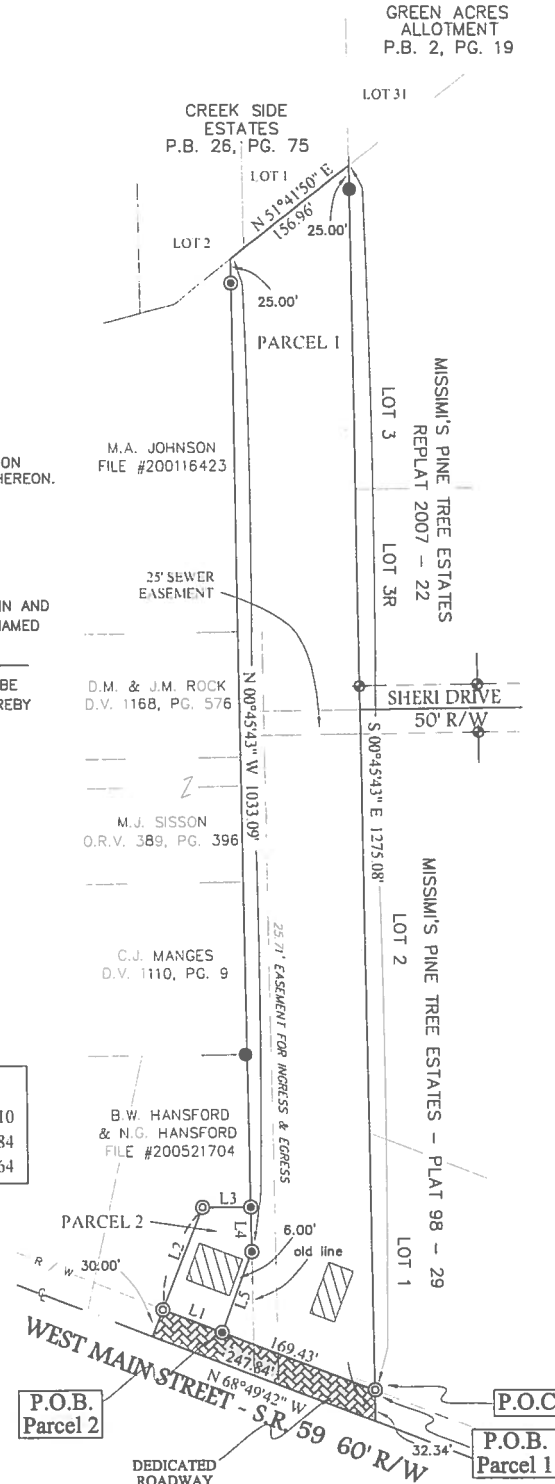
**PEARSON  
 SURVEYING**

3366 HOMMON ROAD, RAVENNA, OHIO 44266  
 OFFICE (330) 296-9700 CELL (330) 618-9195

**SURVEYORS CERTIFICATE**

I HEREBY CERTIFY THIS DRAWING TO BE  
 A CORRECT DELINEATION OF AN ACTUAL  
 FIELD SURVEY MADE BY ME, AND ALL  
 MONUMENTATION HAS BEEN FOUND OR  
 SET AS SHOWN HEREON.

Beth A. Pearson 09/05/2015  
 BETH A. PEARSON P.S.# 8430 DATE





# CITY OF KENT, OHIO

## DEPARTMENT OF FINANCE

**To:** Dave Ruller, City Manager

**From:** David A. Coffee, Director of Budget and Finance

**Date:** November 23, 2015

**Re:** Final FY2015 Appropriation Amendments, Transfers, and Advances

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The following appropriation amendments for the December 2, 2015 Council Committee Agenda are hereby requested:

### Fund 001 – General Fund

Increase \$ 5,000 Law / Other (O&M) – Add'l funding for Professional Services, per J. Silver memo request of 11/20/2015.

Increase \$ 72,500 Economic Dev. / Other (O&M) – Add'l funding for Job Creation Tax Credit owed on Agreement, per B. Susel memo request of 11/20/2015

23

### Fund 102 – SCMR

Increase \$ 16,600 Service-Central Maintenance / Personnel – Add'l payroll funding for Council Sidewalk Snow Removal Pilot Plan, per G. Roberts memo request of 11/10/2015.

### Fund 128 – Fire & EMS

Increase \$ 39,000 Fire / Capital – Appropriation of amount approved by KCC Ord. 2015-111 on 7/15/15 For FEMA Grant and City Match to purchase Structural Firefighting Gear.

### Fund 301 – Capital

Increase \$ 33,200 Service-Central Maint. / Capital – Add'l equipment funding for Council Sidewalk Snow Removal Pilot Plan, per G. Roberts memo request of 11/10/2015.

The final appropriations amendment will reflect the remaining operating contingency funds as a separate item on the appropriations ordinance attachment. This will enable the transfer of contingency funds to either operating or personnel lines as needed.

I will continue to work with the Departments/Divisions during the next two weeks to resolve remaining or anticipated negative budget variances and would also request favorable consideration of any additional items that may be subsequently identified.



# CITY OF KENT, OHIO

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## DEPARTMENT OF LAW

**TO: DAVE COFFEE, DAVE RULLER**  
**FROM: JAMES R. SILVER** *JRS*  
**DATE: NOVEMBER 20, 2015**  
**RE: ADDITIONAL APPROPRIATIONS**

The Law Department is requesting additional funds to cover outstanding invoices for the following services:

Kaster Westman & Wilkins: \$14,238.75

As of November 18, 2015, our professional services line (001-06-570-707-7340) has a balance of \$10,589.30.

I am requesting additional funds in the amount of \$5,000.00. I am estimating this amount and hoping this will cover us through the end of the year.



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: November 23, 2015  
TO: David Coffee, Budget & Finance Director  
FROM: Bridget Susel, Community Development Director *B.S.*  
RE: Appropriations Request: MAC LTT, Inc. Job Creation Tax Credit

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In 2013, Kent City Council authorized the execution of a Job Creation Tax Credit (JCTC) agreement with MAC Trailer Enterprises (dba MAC LTT, Inc.) in order to provide the company with an economic development incentive for its commitment to create 200 new full-time equivalent positions at its new facility on Fairchild Road.

The City's program is structured such that it is implemented concurrently with the State of Ohio's job creation tax credit award to a company. MAC LTT, Inc. has provided the City with the required documentation that confirms the State of Ohio Department of Development Services Agency has approved the State's job creation tax credit for the years 2012, 2013 and 2014. This verification of compliance from the State of Ohio allows for the issuance of the City's job creation tax credits in the following amounts:

2012:	\$14,021.65
2013:	\$22,039.19
2014:	<u>\$36,433.44</u>
TOTAL:	\$72,494.28

I am respectfully requesting the appropriation of an additional \$72,500 to the economic development contractual services line item (39) in order to issue the City's job creation tax credit amounts listed above.

Thank you for your consideration of this matter. Please let me know if you need any additional information in order process this request.

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

November 10, 2015

To: Dave Ruller, City Manager *GR*  
David Coffee, Budget & Finance Director

From: Gene Roberts

RE: Council Sidewalk Snow Removal Plan Staffing and Equipment Purchase

Per Kent City Council direction Service Administration respectfully requests approval for the purchase of a Ventrac 4500 P from Baker Vehicle Systems. The purchase is made through the State of Ohio purchasing coop under Contract No. 800439 at a total cost of \$33,146.99.

This request also requires appropriation authority of \$33,146.99 for equipment and an additional \$16,519.15 for personnel services.

<i>301</i> Account	<i>604</i> Purpose	Amount
<del>102-05-560-601</del> -7630	Capital Equipment Purchase	\$33,146.99
102-05-560-601-xxxx	Personnel Services	\$16,519.15
Total Appropriation:		\$49,666.14

Approval of this new Appropriation Authority and Board of Control Approval is requested as soon as possible in order to be prepared for the 2015-2016 winter season. As of September 15, 2015 Baker Vehicle Systems reported that the snow removal equipment was in stock at the facility located in Macedonia, Ohio.

Cc: Bridget Susel, Community Development Director  
John Osborne, Utilities Manager  
Gerald Shanley, Facilities Manager  
file



# BAKER

## VEHICLE SYSTEMS INC.

# QUOTATION

9035 Freeway Drive • Macedonia, OH 44056  
 Phone: 330-467-2250 • Fax: 330-467-8308

*Serving Golf, Turf & Industry since 1940*

**TO:** City of Kent  
 217 E Summit St.  
 Kent OH 44240  
 attn: Ugene K Roberts

**DATE:** 15-Sep-15

*Prices quoted are those in effect at the time of quotation. This quotation is subject to acceptance within 15 days.*

SALESPERSON	F.O.B.	DELIVERY	PAYMENT TERMS
Ron Wolf			

QUANTITY	ITEM	DESCRIPTION	Price	*STS Price
1	39.51207	Ventrac 4500P complete with 31 HP Kawasaki DFI engine, and all other standards specifications	\$21,800.00	\$18,670.03
1	53.0077	All-Terrain tires	N/C	\$0.00
1	70.2009	4500 Cab with Work Lights	\$5,990.00	\$5,190.33
1	70.2006-4	Exterior Mirrors	\$120.00	\$103.98
1	70.2006-3	Strobe Light	\$225.00	\$194.96
1	70.2006-6	Defrost Fan	\$195.00	\$168.97
1	70.2009-51	Console Heater	\$795.00	\$688.87
1	70.4104	12-Volt Switch Kit	\$249.00	\$215.76
1	39.55427	Snow Blower	\$4,595.00	\$3,935.26
1	70.8025	12 Volt Actuator	\$250.00	\$216.62
1	39.554	Rotart Broom (hyorocie)	\$4,140.00	\$3,545.59
1	70.8025	12 Volt Actuator	\$250.00	\$216.62

**SPECIAL NOTES:**

\*STS Pricing based on State of Ohio Contract #800439

**FINANCE OPTION** - Everbank Financial

3 year Municipal Lease  
 Delivery Oct. 2015  
 First Payment Nov. 2015  
 3 payments of \$11,543.50

SUBTOTAL	\$33,146.99
TAX RATE	0.00%
SALES TAX	\$0.00
TRADE-IN ALLOWANCE	\$0.00
<b>TOTAL</b>	<b>\$33,146.99</b>

BY: \_\_\_\_\_  
 RON WOLF

To accept this quotation, sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_

ORDINANCE NO. 2015 - 111

**AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT A GRANT, IN THE AMOUNT OF \$39,000, FROM F.E.M.A. FOR A FY2014 AFG GRANT, TO BE USED FOR STRUCTURAL FIREFIGHTING GEAR FOR THE FIRE DEPARTMENT PERSONNEL; APPROPRIATING THE FUNDS THEREFOR, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Kent has been notified of an award of \$39,000.00 for said grant from F.E.M.A., with a 10% local match of \$3545.00, and wishes to accept said grant; and

**WHEREAS**, time is of the essence, requiring passage of this Ordinance on an emergency basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

**SECTION 1.** That Council does hereby authorize the City Manager, or his designee, to accept a grant from F.E.M.A. for a FY2014 AFG grant, in the amount of \$39,000.00, with a 10% local match, to be used for structural firefighting gear for the Fire Department personnel.

**SECTION 2.** That Council does hereby appropriate said funds.

**SECTION 3.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 4.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 07/15/2015  
DATE

File  
MAYOR AND PRESIDENT OF COUNCIL

ATTEST: Jordan M. Jordan  
CLERK OF COUNCIL

I hereby certify that Ordinance No. 2015-111 as duly enacted this 15th day of July, 2015, by the Council of the City of Kent, Ohio.

Jordan M. Jordan  
CLERK OF COUNCIL

**City of Kent  
Income Tax Division**

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**October 31, 2015  
Income Tax Receipts Comparison - ( Excluding 0.25% Police Facility Receipts )**

**Monthly Receipts**

Total receipts for the month of October, 2015	\$1,148,218
Total receipts for the month of October, 2014	\$1,138,675
Total receipts for the month of October, 2013	\$1,038,755

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through October 31, 2015	\$12,099,092	93.79%
Total receipts January 1 through October 31, 2014	\$10,742,382	82.00%
Total receipts January 1 through October 31, 2013	\$10,418,380	84.03%

**Year-to-date Receipts Through October 31, 2015 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2015	\$ 12,900,000	\$ 12,900,000	\$ 12,099,092	93.79%	6.21%

**Comparisons of Total Annual Receipts for Previous Eight Years**

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%
2013	\$ 12,397,812	2.77%
2014	\$ 13,099,836	5.66%

Submitted by David A. Coffey, Director of Budget and Finance



**2015 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended October 31, 2015**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 897,977	\$ 935,222	\$ 1,133,206	\$ 197,984	21.17%
February	919,060	992,427	1,025,924	33,497	3.38%
March	988,906	1,027,737	1,092,324	64,587	6.28%
April	1,330,732	1,393,884	1,432,498	38,614	2.77%
May	1,021,364	1,029,906	1,188,681	158,775	15.42%
June	1,059,172	1,170,257	1,172,480	2,223	0.19%
July	967,424	1,073,397	1,844,744	771,347	71.86%
August	989,007	997,630	1,126,103	128,473	12.88%
September	1,205,984	983,247	934,913	(48,334)	-4.92%
October	1,038,755	1,138,675	1,148,218	9,543	0.84%
November	1,042,418	1,152,778			
December	937,014	1,204,676			
<b>Totals</b>	<b>\$ 12,397,812</b>	<b>\$ 13,099,836</b>	<b>\$ 12,099,092</b>		

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 897,977	\$ 935,222	\$ 1,133,206	\$ 197,984	21.17%
February	1,817,036	1,927,649	2,159,130	231,481	12.01%
March	2,805,942	2,955,386	3,251,454	296,068	10.02%
April	4,136,674	4,349,270	4,683,953	334,683	7.70%
May	5,158,038	5,379,176	5,872,634	493,458	9.17%
June	6,217,210	6,549,433	7,045,114	495,681	7.57%
July	7,184,634	7,622,830	8,889,859	1,267,029	16.62%
August	8,173,641	8,620,460	10,015,961	1,395,501	16.19%
September	9,379,625	9,603,707	10,950,874	1,347,167	14.03%
October	10,418,380	10,742,382	12,099,092	1,356,710	12.63%
November	11,460,798	11,895,160			
December	12,397,812	13,099,836			
<b>Totals</b>	<b>\$ 12,397,812</b>	<b>\$ 13,099,836</b>			

**2015 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended October 31, 2015**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 383,688	\$ 397,519	\$ 414,915	\$ 17,396	4.38%
February	353,861	361,700	380,146	18,446	5.10%
March	384,674	404,469	419,335	14,866	3.68%
April	396,905	412,661	421,050	8,389	2.03%
May	379,202	396,992	410,426	13,434	3.38%
June	413,558	425,614	445,804	20,189	4.74%
July	359,357	374,686	389,954	15,267	4.07%
August	375,619	389,902	400,211	10,309	2.64%
September	321,941	332,001	336,026	4,025	1.21%
October	392,945	407,748	407,766	17	0.00%
November	399,939	456,507			
December	441,408	418,293			
Totals	\$ 4,603,095	\$ 4,778,094	\$ 4,025,633		

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 383,688	\$ 397,519	\$ 414,915	\$ 17,396	4.38%
February	737,549	759,219	795,061	35,842	4.72%
March	1,122,223	1,163,689	1,214,397	50,708	4.36%
April	1,519,127	1,576,350	1,635,447	59,097	3.75%
May	1,898,329	1,973,342	2,045,873	72,531	3.68%
June	2,311,886	2,398,956	2,491,676	92,720	3.87%
July	2,671,244	2,773,643	2,881,630	107,988	3.89%
August	3,046,863	3,163,545	3,281,842	118,297	3.74%
September	3,368,804	3,495,546	3,617,868	122,322	3.50%
October	3,761,748	3,903,294	4,025,633	122,339	3.13%
November	4,161,688	4,359,801			
December	4,603,095	4,778,094			
Totals	\$ 4,603,095	\$ 4,778,094			

**2015 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**

**Comparisons of Total Annual Receipts for Previous Eight Years**

<b>Year</b>	<b>Total Receipts</b>	<b>Percent Change</b>
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%
2013	\$ 4,603,095	3.75%
2014	\$ 4,778,094	3.80%

**2015 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**Police Facility Dedicated Income Tax Receipts - 1/9 of Total ( 0.25% )**  
**as of Month Ended October 31, 2015**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	N/A	\$ 116,890	\$ 141,635	\$ 24,745	21.17%
February	N/A	124,039	128,226	\$ 4,187	3.38%
March	N/A	128,453	136,525	\$ 8,072	6.28%
April	N/A	174,216	179,042	\$ 4,826	2.77%
May	N/A	128,723	148,568	\$ 19,845	15.42%
June	N/A	146,266	146,544	\$ 278	0.19%
July	N/A	134,159	230,567	\$ 96,408	71.86%
August	N/A	124,690	140,747	\$ 16,057	12.88%
September	N/A	122,892	116,851	\$ (6,041)	-4.92%
October	N/A	142,318	143,511	\$ 1,193	0.84%
November	N/A	144,081			
December	N/A	150,569			
Totals	\$ -	\$ 1,637,295	\$ 1,512,216		

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	N/A	\$ 116,890	\$ 141,635	\$ 24,745	21.17%
February	N/A	\$ 240,929	269,861	\$ 28,932	12.01%
March	N/A	\$ 369,382	406,386	\$ 37,004	10.02%
April	N/A	\$ 543,598	585,428	\$ 41,831	7.70%
May	N/A	\$ 672,321	733,997	\$ 61,676	9.17%
June	N/A	\$ 818,586	880,540	\$ 61,954	7.57%
July	N/A	\$ 952,745	1,111,107	\$ 158,362	16.62%
August	N/A	\$ 1,077,435	1,251,854	\$ 174,419	16.19%
September	N/A	\$ 1,200,327	1,368,705	\$ 168,378	14.03%
October	N/A	\$ 1,342,645	1,512,216	\$ 169,571	12.63%
November	N/A	\$ 1,486,726			
December	N/A	\$ 1,637,295			
Totals	N/A	\$ 1,637,295			

**2015 CITY OF KENT, OHIO**  
**Comparison of Total Income Tax Receipts - Including Police Facility Receipts**  
**as of Month Ended October 31, 2015**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 897,977	\$ 1,052,112	\$ 1,274,841	\$ 222,729	21.17%
February	919,060	1,116,466	1,154,150	37,684	3.38%
March	988,906	1,156,190	1,228,849	72,659	6.28%
April	1,330,732	1,568,100	1,611,541	43,441	2.77%
May	1,021,364	1,158,629	1,337,250	178,620	15.42%
June	1,059,172	1,316,523	1,319,024	2,501	0.19%
July	967,424	1,207,556	2,075,311	867,755	71.86%
August	989,007	1,122,320	1,266,850	144,530	12.88%
September	1,205,984	1,106,139	1,051,764	(54,375)	-4.92%
October	1,038,755	1,280,993	1,291,729	10,736	0.84%
November	1,042,418	1,296,859			
December	937,014	1,355,243			
Totals	\$ 12,397,812	\$ 14,737,131	\$ 13,611,309		

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 897,977	\$ 1,052,112	\$ 1,274,841	\$ 222,729	21.17%
February	1,817,036	2,168,578	2,428,991	260,413	12.01%
March	2,805,942	3,324,768	3,657,840	333,072	10.02%
April	4,136,674	4,892,868	5,269,381	376,513	7.70%
May	5,158,038	6,051,497	6,606,631	555,133	9.17%
June	6,217,210	7,368,020	7,925,654	557,634	7.57%
July	7,184,634	8,575,576	10,000,966	1,425,389	16.62%
August	8,173,641	9,697,896	11,267,815	1,569,919	16.19%
September	9,379,625	10,804,035	12,319,580	1,515,544	14.03%
October	10,418,380	12,085,028	13,611,309	1,526,280	12.63%
November	11,460,798	13,381,888			
December	12,397,812	14,737,131			
Totals	\$ 12,397,812	\$ 14,737,131			