



New City Administration Building Work Session

Melanie has requested time with Council to begin conversations with the architectural firm, Branstetter Carroll Inc., to discuss Council's expectations, requirements, and aspirations for the new City Hall building. The Clerk has arranged for the Work Session to begin at 6 pm in Council Chambers.

Council Orientation Work Session

The City Clerk has scheduled time at 7 pm for a Council orientation session.

Unauthorized Items

1. Accept a Donation for Parks and Recreation (Draft No. 2018-15)

John Idone is requesting Council's authorization to accept a donation from the Henry V. and Frances W. Christenson Foundation in the amount of \$1,500 for beautification of Kent parks. (attachment)

Administration Recommendation

I recommend for Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the \$1,500 donation to Kent Parks and Recreation from the Henry V. and Frances W. Christenson Foundation.

2. Accept a Donation for Parks and Recreation (Draft No. 2018-16, -17, -18)

John Idone is requesting Council's authorization to accept a donation from Richard & Diane Kurlich for \$200, a \$320 donation from the Zephyr, and a \$200 donation from Eric & Ann Lantz for various improvements and beautification of Kent parks. (attachment)

Administration Recommendation

I recommend for Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the \$200, \$320, and \$200 donations to Kent Parks and Recreation.

3. Authorize Final Legislation for Micro-Surfacing Project (Draft No. 2018-11)

Jim Bowling is requesting Council's authorization of final project legislation for an ODOT "micro-surfacing" project that is scheduled for 2018 on SR261 and SR43. Micro-surfacing is a maintenance treatment that is used to combat oxidation, raveling and improve surface friction. (attachment)

Administration Recommendation

The City's cost for the project is \$24,804 and Council had approved \$25,000 in the City's Capital Plan so I recommend for Council's authorization of the final project legislation.

Council Action

Authorize the final project legislation for the ODOT micro-surfacing project.



Unauthorized Items (continued)



4. Authorize Submission of FEMA-AFG Grant Application

Chief Tosko has requested Council's authorization to submit a grant application to FEMA for possible funding to replace and upgrade the truck exhaust ventilation system in the Main Fire Station. Chief Tosko notes that the grant application has to be submitted no later than February 2nd which is why he's including this request as unauthorized rather than waiting for the February Committee meeting for a full discussion.

Administration Recommendation

If approved, Council will have an opportunity to accept or decline the grant funding at a future meeting, and I recommend Council's approval to submit the grant application.

Council Action

Authorize the submission of the FEMA-AFG grant application.

5. Authorize Letter of Support for National Park Funding



Council received a request from supporters of the Cuyahoga Valley National Park asking for a general letter in support of continued funding for the National Park Service. (attachment)

Administration Recommendation

As a valued recreational asset for Kent residents to enjoy, the Cuyahoga Valley National Park is an important natural resource and I recommend Council's authorization to submit a letter of support and resolution for continued National Park Service Funding.

Council Action

Authorize a resolution and letter of support for continued National Park Service funding.

Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for December 2017. Permit revenues were \$44,527.97 for December with the most permits being issued for HVAC Residential (16 permits). There were 13 code enforcement items in December. (attachment)

2. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for November 2017. In 2017 calls for fire service are up 7.5% (65 calls); fire mutual aid assistance is down 9 events in 2017; and EMS responses are up 3.5% (108 calls). (attachment)