



## Special Health and Safety Committee (7 pm)

### 1. Sustainability Commission Plastic Bag Report and Recommendation

Bridget Susel and Suzanne Stemnock have requested Committee time to present an update prepared by the members of the Sustainability Commission that reviews the environmental impacts of plastic bag use in Kent. (attachment)

*Administration Recommendation*

Receive the staff report and direct staff accordingly.

*Council Action*

**Receive the staff report and direct staff accordingly.**



## Unauthorized Items

### 1. Resolution Appointing New Clerk of Council (Draft #16-103)

Jim Silver has requested Council's authorization of a resolution affirming the appointment of Tara Grimm as the Clerk of Council.

*Administration Recommendation*

I recommend Council's support.

*Council Actions*

**Authorize the resolution appointing Tara Grimm as Kent City Clerk of Council.**

### 2. Public Defender Contract (Draft No. 16-105)

Staff is requesting Council's authorization to renew the City's contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2017 through December 31, 2017.

*Administration Recommendation*

This is an annual contract renewal that Jim Silver and I recommend for Council's authorization.

*Council Action*

**Authorize the renewal of the Portage County Public Defender's contract for 2017.**

### 3. Transfer of Property Taxes From the County (Draft No. 16-106)

In order for the County to transfer the tax proceeds for 2016 to the City, Council must adopt an ordinance authorizing the transfer to be made from the County Treasurer to the Director of Budget and Finance for the City of Kent. (attachment)

*Administration Recommendation*

Adopt the resolution authorizing the transfer of tax proceeds.

*Council Action*

**Adopt the resolution authorizing the transfer of tax proceeds.**



## Unauthorized Items (continued)

### 4. Stormwater Area Q Assessment Ordinance Amendment (Draft No. 16-107)

Jim Silver is requesting Council's authorization to amend the approved Area Q Assessment Ordinance to extend the cash payment period from 30 days to a deadline of June 1, 2017. Jim notes that a couple of residents have asked for this extension in order to allow them to cash out investment instruments that cannot be liquidated in the current 30 day timeframe without penalty.

#### *Administration Recommendation*

This extension seems reasonable and we wouldn't ordinarily post liens for non-payment until August 2017 so our financial exposure is essentially unchanged. I recommend Council's support.

#### *Council Action*

**Authorize the proposed amendment to the Stormwater Area Q assessment billing period from 30 days to a deadline of June 1, 2017.**

## Information Items

### 1. Main Street Quarterly Reports

Heather Malarcik has shared copies of the quarterly Main Street Kent report for July thru September 2016. If you read through the reports you'll see budget information, as well as a listing of the community events sponsored by Main Street during the third quarter of 2016. (attachment)

### 2. Health Board Department Statistics

Jeff Neistadt has provided copies of the statistical report for October 2016. Health Department revenues are up 7% (\$30,422) and permits are up 7% (36 permits) in 2016 from 2015. (attachment)

