



Finance Committee

1. 2015 Budget Appropriations Amendment

Dave Coffee has been working with the department heads to reconcile the approved 2015 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the appropriations amendments as presented.

2. 2015 City Capital Projects Update Report

Jim Bowling has requested Committee time to provide City Council with an update on the status of the City's 2015 Capital Projects. With the presentation of the proposed 2016-20 Capital Improvement Plan (CIP) scheduled for our next Council meeting, I thought it was a good time to have Jim provide an overview of the progress of our capital work to date.

Administrative Recommendation

Receive the 2015 Capital Project information.

Council Action

Receive the 2015 Capital Project information.

3. Debt Issue for New Police Facility

Dave Coffee, Gene and Jim Silver have worked with our bond counsel to prepare the next bond issuance (\$4.95 million) necessary for the construction of the new Police Facility. This is a planned general obligation (GO) debt issuance, consistent with the same issuance that Council approved last year. Dave Coffee notes that bond market rates remain favorable and he anticipates an interest rate under 4%. (attachment)

Administration Recommendation

The bond issuance request keeps the project on schedule and is fully funded from the .25% income tax allocation. I recommend Council's support.

Council Actions

Authorize the issuance of GO bonds in the amount of \$4.95 million.

Health & Safety Committee

4. Beryl Drive Parking Petition

Council referred a petition from residents on Beryl Drive to the Traffic Engineering and Safety Committee for review. The petition requested Council to allow parking on the north side of Beryl Drive from Morris Street to Lincoln Street. (attachment)

Administration Recommendation

The Traffic Engineering and Safety Committee considered the request and found no reason to deny or amend the request.

Council Action

Authorize the parking petition request for Beryl Drive.



Health & Safety Committee (continued)

5. High Street Parking Petition

Council referred a petition from residents on High Street to the Traffic Engineering and Safety Committee for review. The petition requested Council to prohibit parking on the south side of High Street. (attachment)

Administration Recommendation

The Traffic Engineering and Safety Committee considered the request and found no reason to deny or amend the request.

Council Action

Authorize the no parking petition request for High Street.



Community Development Committee

6. Main Street Kent Contract

Bridget Susel has requested Committee time to discuss the renewal of the City's contract with Main Street Kent. The City's 5-year contract with Main Street Kent will expire in 2016. In the current contract the City offers to contribute up to \$75,000 a year (no more than one-third of the Main Street funding). The original contract was approved with the understanding that Main Street was a new organization and would need some time to build private financial support. Main Street has built a loyal following for its downtown events and its non-city revenues have nearly doubled in the last 2 years. (attachment)

Administration Recommendation

Main Street is a critical partner in the promotion and revitalization of downtown Kent. The City, downtown business and visitors benefit from wide range of activities that Main Street Kent plans, organizes and manages so the staff recommends continued financial support for Main Street. Main Street representatives have requested a continuation of the \$75,000/year upper limit in City funding but the staff is suggesting a reduced upper limit of \$60,000/year for a two year term, with a one year renewal for the third year.

Council Action

Authorize the Main Street contract as presented.



7. Uber Ride Share Services

Council requested Committee time to better understand the emerging role of Uber ride share services in Kent. In particular, Council asked for a description of the ride share service and input from staff on the regulatory framework to assign to Uber. Uber has become a popular means of transportation that cities across the country are currently evaluating for regulation as taxis or as a new sort of transportation service. Jim Silver is prepared to modify the City's taxi regulations to include Uber and similar types of ride share services pending Council's direction. (Kent taxi regulations attached)

Administration Recommendation

The staff have invited an Uber representative to attend the Council meeting and provide an overview of their mobile ride share service. The staff believes that under the guidance of appropriate regulations Uber can provide a valuable service in Kent. I recommend Council authorize Jim Silver to modify the taxi regulations to allow and support ride share services like Uber in Kent.

Council Actions

Discuss Uber and authorize staff to develop appropriate ride share service regulations for Council's approval.



Community Development Committee (continued)

8. Process for New Administration Building Project

Council requested Committee time to discuss the next steps in developing plans for the new Administration offices. Council referenced using a committee to work with the staff to prepare a site options matrix and review the space needs analysis required for the development of the new building layout and design.

Administration Recommendation

The staff has prepared a couple of versions of a matrix for site selection for the new Administration building and we have completed some preliminary space modeling with a local architect – but we need to understand the process that Council desires for the refinement of these planning documents. If Council wishes to use a committee, the staff needs to know who to invite to participate in that committee work and what role Council would have in that process as well.

Council Actions

Discuss Council's preferences for the process to be used to identify a site for the new administration building and prepare the building design.



Streets, Sidewalks & Utilities Committee

9. Sidewalk Snow Removal Options

Council requested Committee time to further evaluate sidewalk snow removal options heading into the 2015-16 winter season. Gene Roberts has provided an updated report outlining his initial findings on the items included in Council's last discussion and motion from the September Council meeting. (attachments)

Administration Recommendation

The staff is recommending actions under education, enforcement and new sidewalk snow clearing services for Council's consideration. The staff recommends selecting as many options as possible (and affordable) on a pilot basis for testing in 2016 to see what works, how much money was required, and what was less effective than anticipated as we look to refine our plans and services heading into 2017.

Council Actions

Discuss sidewalk snow removal options and direct staff accordingly



Information Items

1. Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the October 6th Planning Commission meeting. There are 6 items up for consideration: 1) TransOhio Properties, 227 N. Depeyster Street, site plan review; 2) University Oaks, 5914 Horning Road, revised site plan review; 3) University Oaks, 5914 Horning Road, conditional zoning certificate & site plan review; 4) E. Main Street Lofts, 1700 Holly Drive, conditional zoning certificate & site plan review; 5) Portage Community Bank, 1530 S. Water Street, revised site plan review; and 6) Penta Point LTD, Marigold & Primrose Lanes, park fee review. (attachment)

2. Health Board Department Statistics

Jeff Neistadt has provided copies of the statistical report for July and August 2015. Health Department revenues are up 20% (\$59,939) and permits are down 20% (86 permits) in 2015 from 2014. (attachment)

Information Items (continued)

3. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations reports for July and August 2015. Permit revenues were \$22,796 for the month of July and \$46,398 in August. Most permits being issued for residential electrical (30 permits) in July and existing residential (24 permits) in August. There were 65 code enforcement items in July, most of which were related to property maintenance and 58 code enforcement items in August, most of which were related to unsheltered storage. (attachment)

4. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of August 2015. Overall the City income tax collections are up 16.19% (\$1,395,501) from August 2014. Kent State University's collections thru the end of August are up 3.74% (\$118,297). (attachment)