

Community & Environment



2018

FUNDING BY PROGRAM AREA

RECOMMEND

COMMUNITY AND ENVIRONMENT

Community and Environment		
Community Development		\$751,292
Housing and Building Inspection		355,927
C.D.B.G. Grant Fund		335,775
Land Banking		35,000
Shade Tree		89,670
Urban Renewal		52,300
Public Parking		62,000
Main Street Program		60,000
Economic Development		188,547
EDA/RLF		50,000
	SUBTOTAL	1,980,511
Basic Water - Administrative Support		51,431
Sewer - Administrative Support		51,431
	SUBTOTAL	102,862
MPITIE/TIF Fund		1,517,151
	SUBTOTAL	1,517,151
	TOTAL	\$3,600,524

Department: Community and Environment Division: Community Development Fund: General & CDBG Account No: 001-540-401
 126-

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 502,799	\$ 547,115	\$ 572,397
Operation and Maintenance	875,236	519,320	394,670
Capital Outlay	233,169	160,000	120,000
Total	<u>\$ 1,611,204</u>	<u>\$ 1,226,435</u>	<u>\$ 1,087,067</u>
Total Positions	5	5	5
Funding by Source			
General	\$ 856,425	\$ 816,835	\$ 751,292
Comm. Development Block Grant	754,779	409,600	335,775
Total	<u>\$ 1,611,204</u>	<u>\$ 1,226,435</u>	<u>\$ 1,087,067</u>

Program Description:

The Community Development Department administers a variety of activities associated with private sector residential and commercial projects under development in the City, including land use planning, zoning administration, building, neighborhood development, economic development and grants administration. The Planning and Zoning Division manages comprehensive land use planning activities and is responsible for administering and enforcing the City's Zoning Code. The Planning and Zoning Division provides staff support for numerous boards and commissions, including the Planning Commission, Board of Zoning Appeals, the Architectural Review Board, the Committee on Design & Preservation, the Sustainability Commission, the Fair Housing Board, the Community Reinvestment Area Housing Council, two local Joint Economic Development District boards, and the coordination of the City's neighborhood planning program. The Department administers several programs that are funded with federal and state grant support, including the Community Development Block Grant (CDBG), the Economic Development Administration Revolving Loan Fund, and the Community Housing Impact and Preservation (CHIP) program. The grant assistance provided through these various federal and state agencies are utilized by the Community Development Department to offer a myriad of neighborhood revitalization programs, including housing rehabilitation, public infrastructure improvements in low income residential areas, and needed emergency service programs for the homeless. The Department also administers the Social Service Grant program which provides funding to local nonprofit agencies that work with disadvantaged persons. The Department also provides technical assistance to other City departments with the writing of grant proposals and prevailing wage monitoring on capital projects.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a decrease of 24.0% or \$124,650.00 as compared to the 2017 budget for General Fund operations. The decrease is associated with several factors, but primarily it reflects the Department's reduction to \$100,000 remaining and available for expenditure from the original \$300,000 CHIP grant award from the State of Ohio for housing rehabilitation services, which is partially offset by higher costs for materials and services utilized by the department and additional funding for outsourcing assistance with needed Zoning Code revisions.

The City's CDBG program year does not coincide with the City's fiscal calendar so past practice has been to budget the most recent grant award, plus estimated program income expenditures, in the budget which for the 2017 budget includes the 2016 CDBG grant award amount of \$271,075 plus \$145,000 for program income.

Department: Community and Environment Division: Community Development Fund: General & CDBG Account No: 001-540-401
 126-

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 367,090	\$ 402,587	\$ 420,478
7004 Retirement (PERS)	50,706	56,503	59,007
7005 Medicare	4,487	5,853	6,112
7006 Health Insurance	67,500	69,500	73,500
7008 Overtime	1,881	1,000	1,000
7009 Unemployment & Workers' Comp	7,535	8,072	8,700
7250 Auto Allowance	3,600	3,600	3,600
Total Personnel Services	\$ 502,799	\$ 547,115	\$ 572,397
7210 Travel & Training	\$ 1,454	\$ 4,500	\$ 4,025
7280 Vehicle Fuel	927	1,100	1,600
7320 Communications/Postage	23,810	23,000	23,000
7330 Rents & Leases	0	0	0
7340 Professional Services	52,819	55,000	44,600
7350 Maintenance of Equipment & Facility	2,136	3,500	3,500
7360 Insurance & Bonding	4,617	6,320	6,270
7370 Printing, Photocopy, Advertising	21,446	21,000	21,000
7390 Misc. Contractual Service	22,250	26,000	21,325
7410 Office Supplies	951	1,600	1,600
7420 Operating Materials	691	2,300	1,750
7440 Small Tools/Minor Equipment	679	1,000	3,000
7560 Social Service Contracts	87,242	78,000	78,000
7570 Public Service Contracts	301,378	81,000	120,000
Chip Grant 001-04-540-413-7570	0	100,000	0
7590 Non-City Property Improvements	7,335	15,000	15,000
7990 Program Income Expenditures	347,501	100,000	50,000
Total Operation & Maintenance	\$ 875,236	\$ 519,320	\$ 394,670
7630 Equipment Items > \$2,500 CD Replacement/Vehicle	\$	\$ 0	\$
7680 Community Development Block Grant Pine Street Construction	233,169	0	
Cedar Street Construction		140,000	110,000
SR59 Hike and Bike Trail		20,000	10,000
Total Capital Outlay	\$ 233,169	\$ 160,000	\$ 120,000
Total	\$ 1,611,204	\$ 1,226,435	\$ 1,087,067



Department: Community and Environment
 Division: Community Development

Account No:
 001-540-401
 126-

Line Description	001 General	126 CDBG	2018 Total
7001 Employee - Regular Salaries	\$ 403,588	\$ 16,890	\$ 420,478
7004 Retirement (PERS)	56,642	2,365	59,007
7005 Medicare	5,867	245	6,112
7006 Health Insurance	70,375	3,125	73,500
7008 Overtime	1,000	0	1,000
7009 Unemployment & Workers' Comp	8,700	0	8,700
7250 Auto Allowance	3,600	0	3,600
Total Personnel Services	\$ 549,772	\$ 22,625	\$ 572,397
7210 Travel & Training	\$ 3,000	\$ 1,025	\$ 4,025
7280 Vehicle Fuel	1,600		1,600
7320 Communications/Postage	22,800	200	23,000
7330 Rents & Leases	0		0
7340 Professional Services	25,000	19,600	44,600
7350 Maintenance of Equipment & Facility	3,500		3,500
7360 Insurance & Bonding	5,520	750	6,270
7370 Printing, Photocopy, Advertising	19,750	1,250	21,000
7390 Misc. Contractual Service	21,000	325	21,325
7410 Office Supplies	1,600		1,600
7420 Operating Materials	1,750		1,750
7440 Small Tools/Minor Equipment	3,000		3,000
7560 Social Service Contracts	78,000		78,000
7570 Public Service Contracts		120,000	120,000
CHIP Grant 001-04-540-413-7570			0
7590 Non-City Property Improvements	15,000		15,000
7992 Program Income Expenditures		50,000	50,000
Total Operation & Maintenance	\$ 201,520	\$ 193,150	\$ 394,670
Fund 301			
7630 Equipment Items > \$2,500	\$	\$ 0	\$ 0
CD Replacement Vehicle			0
7680 Community Development Block Grants			0
Cedar Street Construction		110,000	110,000
SR59 Hike and Bike Trail		10,000	10,000
Total Capital Outlay	\$ 0	\$ 120,000	\$ 120,000
Total	\$ 751,292	\$ 335,775	\$ 1,087,067

Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	001-540-402
Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$ 284,116	\$ 307,176	\$ 395,817
Operation and Maintenance	40,646	66,572	62,972
Capital Improvements	0		
Total	<u>\$ 324,762</u>	<u>\$ 373,748</u>	<u>\$ 458,789</u>
Total Positions	8	8	8
Funding by Source			
General	\$ 233,281	\$ 277,482	\$ 355,927
Water	45,741	48,133	51,431
Sewer	45,740	48,133	51,431
Total	<u>\$ 324,762</u>	<u>\$ 373,748</u>	<u>\$ 458,789</u>

Program Description:

The Building Division is part of the Community Development Department and staff working in this division is responsible for providing technical building plan review, issuing building permits, conducting inspections and authorizing final approval for all residential and commercial new construction and renovation projects throughout the City.

This division is certified by the State of Ohio. This certification requires staff be comprised of a chief building official, a plans examiner and inspectors for all structural, electrical, heating/air conditioning, and plumbing construction activities.

The Building Division also has a Code Enforcement Officer on staff who is responsible for monitoring for compliance with all exterior and interior property maintenance requirements and zoning code regulations.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a decrease of 5.4%, or \$3,600.00 as compared to the 2017 budget. The Community Development Department anticipates new building activities in 2018 will be comparable to 2017 levels so there is no significant increase in this year's budget.

Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	001-540-402

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 207,463	\$ 225,393	\$ 286,176
7004 Retirement (PERS)	29,044	31,556	40,222
7005 Medicare	2,930	3,269	4,169
7006 Health Insurance	40,500	41,700	58,800
7008 Overtime	0	750	750
7009 Unemployment & Workers' Comp	4,179	4,508	5,700
Total Personnel Services	\$ 284,116	\$ 307,176	\$ 395,817
7210 Travel & Training	\$ 1,959	\$ 4,000	\$ 3,000
7280 Vehicle Fuel	370	1,000	600
7320 Communications/Postage	5,591	5,500	5,800
7340 Professional Services	22,825	40,000	40,000
7350 Maintenance of Equipment & Facility	3,448	3,000	3,000
7360 Insurance & Bonding	654	772	772
7370 Printing, Photocopy, Advertising	1,860	2,200	2,000
7390 Misc. Contractual Service	3,204	8,000	6,000
7410 Office Supplies	382	500	600
7420 Operating Materials	218	900	500
7440 Small Tools/Minor Equipment	135	500	500
7710 Refunds	0	200	200
Total Operation & Maintenance	\$ 40,646	\$ 66,572	\$ 62,972
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 324,762	\$ 373,748	\$ 458,789



Department: Community and Environment Division: Building Fund: General et al Account No: 540-402

Line Description	General	Water	Sewer	2018 Total
7001 Employee - Regular Salaries	\$ 217,768	\$ 34,204	\$ 34,204	\$ 286,176
7004 Retirement (PERS)	30,592	4,815	4,815	40,222
7005 Medicare	3,169	500	500	4,169
7006 Health Insurance	36,750	11,025	11,025	58,800
7008 Overtime	376	187	187	750
7009 Unemployment & Workers' Comp	4,300	700 #	700	5,700
Total Personnel Services	\$ 292,955	\$ 51,431	\$ 51,431	\$ 395,817
7210 Travel & Training	\$ 3,000	\$	\$	\$ 3,000
7280 Vehicle Fuel	600			600
7320 Communications/Postage	5,800			5,800
7340 Professional Services	40,000			40,000
7350 Maintenance of Equipment & Facility	3,000			3,000
7360 Insurance & Bonding	772			772
7370 Printing, Photocopy, Advertising	2,000			2,000
7390 Misc. Contractual Service	6,000			6,000
7410 Office Supplies	600			600
7420 Operating Materials	500			500
7440 Small Tools/Minor Equipment	500			500
7710 Refunds	200			200
Total Operation & Maintenance	\$ 62,972	\$ 0	\$ 0	\$ 62,972
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 355,927	\$ 51,431	\$ 51,431	\$ 458,789

Department:
Community & Environment

Division:
Land Banking

Fund:
General

Account No:
001-540-404
134-

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 0	\$	\$
Operation and Maintenance	160,000	165,000	35,000
Capital Outlay		0	
Total	<u>\$ 160,000</u>	<u>\$ 165,000</u>	<u>\$ 35,000</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 160,300	\$ 165,000	\$ 35,000
UDAG	65,000		0
Total	<u>\$ 225,300</u>	<u>\$ 165,000</u>	<u>\$ 35,000</u>

Program Description:

This cost center is used to account for the City's land banking program which is administered for the City by the Downtown Kent Corporation (DKC). The land banking program enables the City to acquire property as opportunities for such acquisitions become available in support of economic development priorities that promote future strategic redevelopment activities. The initial funding for this program was provided through an Urban Development Action Grant (UDAG) award from the U.S. Department of Housing and Urban Development. Per the federal grant agreement, funds repaid through debt servicing payments on any lands sold are used to fund other economic development related activities. Beginning in 2000, the program has received additional financial support from the City's General Fund to continue the program when remaining UDAG funds became insufficient to meet total obligations.

Program Comments:

The 2018 recommended operation and maintenance budget level will decrease by \$130,000.00, or 78.79% compared to the 2017 budgeted funding. The reporting of the UDAG revolving loan fund budget was shifted to the Economic Development budget where it is reported along with available EDA Revolving Loan Fund (RLF) activity, beginning with the 2016 budget.

Department: Community and Environme
 Division: Land Banking
 Fund: General
 Account No: 001-540-404

Line Description	2016 Actual	2017 Budget	2018 Recommend
7390 Misc. Contractual Services	\$ 160,000	\$ 165,000	\$ 35,000
7730 Program Income Expenditures			
Total Operation & Maintenance	\$ 160,000	\$ 165,000	\$ 35,000
7610 Lands	\$ 0	\$ 0	0
Total Capital Outlay	\$ 0	\$ 0	0
Total	\$ 160,000	\$ 165,000	\$ 35,000

Department:
Community and Environment

Division:
Shade Tree

Fund:
General

Account No:
001-50-405

Resource Summary	2016	2017	2018
Expenditure Categories	Actual	Budget	Recommend
Personnel Services	\$	\$ 0	\$
Operation and Maintenance	90,953	79,570	79,670
Capital Outlay	7,808	10,000	10,000
Total	<u>\$ 98,761</u>	<u>\$ 89,570</u>	<u>\$ 89,670</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 98,761	\$ 89,570	\$ 89,670
Total	<u>\$ 98,761</u>	<u>\$ 89,570</u>	<u>\$ 89,670</u>

Program Description:

This cost center was established to account for the planting and maintenance of street trees within the public right-of-way throughout the City of Kent.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a minimal increase as compared to the 2017 budget.

Department:
Community and Environment

Division: Shade Tree
Fund: General

Account No:
001-560-405

Line Description	2016 Actual	2017 Budget	2018 Recommend
7210 Travel & Training	\$ 648	\$ 1,500	\$ 2,000
7280 Vehicle Fuel	1,501	2,400	2,000
7320 Communication and Postage	0	0	0
7350 Maintenance of Equipment & Facility	800	800	800
7360 Insurance & Bonding	388	470	470
7370 Printing, Photocopy, Advertising	0	0	0
7390 Misc. Contractual Service	86,569	72,000	72,000
7420 Operating Materials	556	1,000	1,000
7440 Small Tools/Minor Equipment	491	1,400	1,400
Total Operation & Maintenance	\$ 90,953	\$ 79,570	\$ 79,670
	301		
7690 Shade Trees	\$ 7,808	\$ 10,000	\$ 10,000
Total Capital Outlay	\$ 7,808	\$ 10,000	\$ 10,000
Total	\$ 98,761	\$ 89,570	\$ 89,670

Department:
Community & Environment

Division:
Urban Renewal

Fund:
General

Account No:
001-570-406

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 48,056	\$ 50,000	\$ 52,300
Operation and Maintenance			
Capital Outlay			
Total	<u>\$ 48,056</u>	<u>\$ 50,000</u>	<u>\$ 52,300</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 48,056	\$ 50,000	\$ 52,300
Total	<u>\$ 48,056</u>	<u>\$ 50,000</u>	<u>\$ 52,300</u>
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Program Description:

This cost center tracks expenditures related to the urban renewal plan adopted for the downtown.

Program Comments:

The 2018 recommended operation and maintenance budget reflects an increase of \$2,300.00, or 4.6% as compared to the 2017 budget. The amount budgeted under professional services will be used as needed to continue implementation of the urban renewal plan for the downtown.

Department:
Community and Environment

Division: Fund:
Urban Renewal General

Account No:
001-570-406

Line Description	2016 Actual	2017 Budget	2018 Recommend
7310 Utilities	\$	\$	\$
7330 Rents & Leases	2,300	2,300	2,300
7340 Professional Services	33,164	47,700	50,000
7370 Printing, Photocopy, Advertising			
7390 Misc. Contractual Service	12,592		
Total Operation & Maintenance	\$ 48,056	\$ 50,000	\$ 52,300
7610 Land	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 48,056	\$ 50,000	\$ 52,300

Department:
Community Development

Division:
Public Parking

Fund:
General

Account No:
001-560-407

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 44,477	\$ 62,000	\$ 62,000
Operation and Maintenance			
Capital Outlay			
Total	<u>\$ 44,477</u>	<u>\$ 62,000</u>	<u>\$ 62,000</u>
Total Positions	0	0	0
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Funding by Source			
General	\$ 44,477	\$ 62,000	\$ 62,000
Total	<u>\$ 44,477</u>	<u>\$ 62,000</u>	<u>\$ 62,000</u>

Program Description:

This cost center accounts for expenditures related to the leasing of parking lots from private entities to provide additional public parking and the City's on-street smart parking meter program.

Program Comments:

The 2018 recommended operation and maintenance budget reflects no change as compared to the 2017 budget. The expenses included in the budget include miscellaneous contractual services for permit supplies, operating and maintenance costs for parking lots and meters.

Department:	Division:	Fund:	Account No:
Community and Environment	Public Parking	General	001-560-407

Line Description	2016 Actual	2017 Budget	2018 Recommend
7330 Rents & Leases	\$ 0	\$ 25,000	\$ 0
7370 Printing, Photocopy, Advertising	1,454	1,000	1,000
7390 Misc. Contractual Services	43,023	36,000	61,000
7420 Operating Materials			
Total Operation & Maintenance	\$ 44,477	\$ 62,000	\$ 62,000
7630 Capital			
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 44,477	\$ 62,000	\$ 62,000

Department:
Community and Environment

Division:
Main Street Program

Fund:
General

Account No:
001-540-409

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 79,420	\$ 60,000	\$ 60,000
Operation and Maintenance			
Capital Outlay			
Total	<u>\$ 79,420</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
Total Positions	1	0	0
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Funding by Source			
General	\$ 79,420	\$ 60,000	\$ 60,000
Total	<u>\$ 79,420</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>

Program Description:

This cost center is used to account for expenditures related to the Main Street Kent Program. Main Street Kent works with downtown businesses to develop programs and marketing activities that promote Kent as a destination for entertainment, retail, dining options and new business opportunities.

Program Comments:

The 2018 recommended budget for the Main Street Program reflects the contract award amount approved by Kent City Council for the 2017 funding year.

Department: Division: Fund: Account No:
 Community and Environment Main Street Program General 001-540-409

Line Description	2016 Actual	2017 Budget	2018 Recommend
7340 Professional Services		\$	\$
7390 Misc. Contractual Service	\$ 79,420	\$ 60,000	\$ 60,000
Total Operation & Maintenance	\$ 79,420	\$ 60,000	\$ 60,000
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 79,420	\$ 60,000	\$ 60,000

Department: Economic Development Division: Economic Development Fund: General Account No: 001-540-410

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 100,402	\$ 108,123	\$ 113,707
Operation and Maintenance	174,323	196,040	124,840
Capital Outlay		0	
Total	<u>\$ 274,725</u>	<u>\$ 304,163</u>	<u>\$ 238,547</u>
Total Positions	1	1	1
Funding by Source			
General	\$ 259,212	\$ 254,163	\$ 188,547
UDAG/EDA RLF	15,513	50,000	50,000
Total	<u>\$ 274,725</u>	<u>\$ 304,163</u>	<u>\$ 238,547</u>

Program Description:

The Economic Development Division staff is part of the Community Development Department and is responsible for administering a variety of programs designed to enhance the income tax base and provide for job creation and retention through initiatives that encourage economic growth in the City. Programs offered include real property tax incentives for capital investments made in three Community Reinvestment Areas, two different revolving loan fund (RLF) programs that support new and expansion commercial projects, and the Façade Program which provides a blend of grant and low interest loan assistance to downtown businesses interested in undertaking exterior improvements. The Economic Development Division also administers a Job Creation Tax Credit Program that offers a credit on local income taxes paid to companies that create jobs and which also qualify for a tax credit from the State of Ohio. Staff manages the Celebrate Kent! grant program that provides small funding awards to entities that encourage and promote downtown events and the Division is responsible for the administration of the two Joint Economic Development Districts (JEDD) agreements the City has with Brimfield and Franklin Townships.

Program Comments:

The 2018 recommended operation and maintenance budget reflects a decrease of \$71,200.00 or 36.32% compared to the 2017 budget. Even at this reduced funding level the revised budget is still projected to ensure a sufficient funding level for the City's commitment to an active MAC LTT and to enable the City to comply with an Ohio Revised Code income tax share requirement to the Kent City Schools for an active Community Reinvestment Area tax exemption for a new commercial project.

Department: Economic Development Division: Economic Development Fund: General and EDA RLF Account No: 001-540-410

Line Description	2016 Actual	2017 Budget	2018 Recommend
7001 Employee - Regular Salaries	\$ 74,057	\$ 80,222	\$ 84,234
7004 Retirement (PERS)	10,368	11,232	11,793
7005 Medicare	1,058	1,164	1,222
7006 Health Insurance	13,500	13,900	14,700
7009 Unemployment & Workers' Comp	1,419	1,605	1,758
Total Personnel Services	\$ 100,402	\$ 108,123	\$ 113,707
7210 Travel & Training	\$ 1,210	\$ 1,800	\$ 1,800
7320 Communications/Postage	813	1,500	1,500
7340 Professional Services	8,409	7,000	6,000
7350 Maint of Equip & Facility	1,524	1,800	1,800
7360 Insurance & Bonding	171	340	340
7370 Printing, Photocopy, Advertising	3,135	2,500	2,500
7390 Misc. Contractual Service	143,242	130,000	60,000
7410 Office Supplies	0	500	300
7420 Operating Materials	306	300	300
7440 Small Tools/Minor Equipment	0	300	300
7730 Program Income Expenditures	15,513	50,000	50,000
Total Operation & Maintenance	\$ 174,323	\$ 196,040	\$ 124,840
7630 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
Total Capital Outlay	\$ 0	\$ 0	\$ 0
Total	\$ 274,725	\$ 304,163	\$ 238,547



Department:	Division:	Fund:	Account No:
Economic Development	Econ. Develop.	General & EDA RLF	001-540-410

Line Description	General	EDA RLF	2018 Total
7001 Employee - Regular Salaries	84,234		84,234
7004 Retirement (PERS)	11,793		11,793
7005 Medicare	1,222		1,222
7006 Health Insurance	14,700		14,700
7009 Unemployment & Workers' Comp	1,758		1,758
Total Personnel Services	113,707	0	113,707
7210 Travel & Training	1,800		1,800
7320 Communications/Postage	1,500		1,500
7340 Professional Services	6,000		6,000
7350 Maint of Equip & Facility	1,800		1,800
7360 Insurance & Bonding	340		340
7370 Printing, Photocopy, Advertising	2,500		2,500
7390 Misc. Contractual Service	60,000		60,000
7410 Office Supplies	300		300
7420 Operating Materials	300		300
7440 Small Tools/Minor Equipment	300		300
7730 Program Income Expenditures		50,000	50,000
Total Operation & Maintenance	74,840	50,000	124,840
7630 Equipment Items > \$2,500	0	0	0
Total Capital Outlay	0	0	0
Total	188,547	50,000	238,547

Department:
Community Development

Division:
MPITIE

Fund:
Capital 302

Account No:
302-570-800

Resource Summary Expenditure Categories	2016 Actual	2017 Budget	2018 Recommend
Personnel Services	\$ 14,314	\$ 8,010	\$ 6,176
Operation and Maintenance	<u>1,920,125</u>	<u>1,507,725</u>	<u>1,510,975</u>
Capital Outlay			
Total	\$ <u>1,934,439</u>	\$ <u>1,515,735</u>	\$ <u>1,517,151</u>
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Total Positions			
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Funding by Source			
PILOTS/Note Renewal	\$ <u>1,934,439</u>	\$ <u>1,515,735</u>	\$ <u>1,517,151</u>
Total	\$ <u>1,934,439</u>	\$ <u>1,515,735</u>	\$ <u>1,517,151</u>
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Program Description:

This Fund is exclusively dedicated to purposes/activities related to downtown redevelopment within the Tax Increment Financing (TIF) District, as defined by the Ohio Revised Code, City of Kent Ordinances, and City of Kent debt covenants. The official Fund name is Municipal Public Improvement Tax Increment Equivalent Fund.

This cost center includes a small portion of funding for final minor expenditures associated with TIF District improvement projects, however these are expected to be concluded in 2017. The primary activity currently addressed through this cost center is annual debt service activity and all revenue is generated entirely from Payments In Lieu of Taxes (PILOTS) distributed to the City by Portage County.

Department: Division:
Comm Dev. MPITIE

Fund: 302
Capital Projects

Account No:
302-570-800

Line Description	2016 Actual	2017 Budget	2018 Recommend
7330 Rents & Leases	\$	\$	\$
7340 Professional Services	7,362		
7370 Printing, Photocopy, Advertising			
7420 Operating Materials			
7510 Contingency			
7540 Debt Issuance Costs	6,952	8,010	6,176
Subtotal	\$ 14,314	\$ 8,010	\$ 6,176
7610 Land	\$	\$	\$
7620 Buildings			
7630 Equipment Items > \$2,500			
7680 Contract	49,812		
7830 Notes Interest	12,938	17,250	23,000
7833 LTGO Bonds Interest	217,875	215,475	212,975
7810 Notes Principal	1,519,500	1,150,000	1,150,000
7813 LTGO Bonds Principal	120,000	125,000	125,000
Subtotal	\$ 1,920,125	\$ 1,507,725	\$ 1,510,975
Total	\$ 1,934,439	\$ 1,515,735	\$ 1,517,151

