



New City Administration Building Work Session

Melanie has requested time with Council to continue conversations with the architectural firm, Branstetter Carroll Inc., to receive an update on the status of the project and further discuss Council's expectations for the new City Hall building. The Clerk has arranged for the Work Session to **begin at 7 pm** in Council Chambers.

Unauthorized Items

1. Acceptance of a Donation to Parks & Recreation (Draft No. 2018-50)

John Idone has requested Council's authorization to accept a donation from the Sylvia Coogan Memorial Fund in the amount of \$700 to support Kent Parks & Recreation "Art in the Park" festival.

Administration Recommendation

I recommend Council accept the donation.

Council Action

Authorize the acceptance and allocation of the donated funds.



Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for March 2018. Permit revenues were \$276,296.01 for March with the most permits being issued for Engineering Commercial (28 permits). There were 16 code enforcement items in March. (attachment)

2. Heart & Soul Readiness Assessment Forms

As noted in my email to Council on April 9th, Harrison and I have included 2 forms that are used by the Heart & Soul Foundation to help communities assess their readiness to begin a Heart & Soul project. If possible, please take 5 minutes to complete those forms and Harrison will collect them from you at the meeting. We are meeting with staff from the Foundation later this month to review your responses. Thanks.

3. Community Reinvestment Area (CRA) 2017 Summary Report

Tom Wilke has provided copies of the 2017 CRA Summary Report for Council's information. Tom's report includes an update on the status of the 8 existing CRA I Agreements and 2 CRA II Agreements. The Tax Increment Review Council met on March 13th to review 3 active TIRC projects and they recommended no change. This is for informational purposes only, no action is needed by City Council.