



Committee of the Whole

1. One Kent Initiative and Heart & Soul Process Update

Staff and the members of Council's Sub-Committee for the One Kent initiative have requested Committee time to review the outcomes of recent meetings with a representative from the Heart & Soul organization in regards to using the Heart & Soul process to launch the One Kent Initiative. (attachment)

Administration Recommendation

Staff and the Sub-Committee members have been encouraged by the conversations with the Heart & Soul staff and they would like to present their recommendations to Council to take the next steps in the planning process, including passing a resolution officially declaring the City's intention to use the Heart & Soul process. That declaration will make resources and technical assistance available to the City from the Heart & Soul organization and I recommend Council's support.

Council Action

Receive the Sub-Committee update and authorize a resolution declaring the City's intention to use the Heart & Soul community planning process.

Streets, Sidewalks & Utilities Committee

2. Sidewalk Snow Clearing Funding Response and 2017 Winter Update

Melanie has requested Committee time to follow up to Council's referral to investigate whether recent changes to the City's labor contracts would allow part time employees hired through Central Maintenance to be used for sidewalk snow clearing rather than Kent Parks and Recreation employees.

Administration Recommendation

Receive the staff report.

Council Action

Receive the staff report and direct staff accordingly.

3. Ohio Public Works Commission Pre-Application Project Requests

Jim Bowling has requested Committee time for Council to consider approving submission the City's capital project pre-application request for Ohio Public Works Commission grant and loan funding in the amount of \$1,130,000 for the Miller/Harvey/Steel project and the repaving of Mogadore Road from SR261 to Cherry Street. (attachment)

Administration Recommendation

The City has programmed the required 50% matching funds in the approved Capital Plan (\$1,130,000) and Jim has put together a competitive proposal that I recommend for Council's support for these 2 important infrastructure projects.

Council Action

Approve the submission of the proposed projects for OPWC funding consideration.



Streets, Sidewalks & Utilities Committee (continued)

4. Proposed Modification to Kent City Code, Title 7 Garbage

Jeff Niestad and Hope have asked for Committee time to request Council's consideration of a proposed text amendment to Title 7 of the Kent City Code. Currently, the City's refuse code includes a trash collection start time of no earlier than 7 am for residential trash service but it does not designate a start time for commercial trash collection. Jeff and Hope have proposed a text addition that would include a 7 am start time for commercial trash collection. (attachment)

Administration Recommendation

I recommend Council's support for the proposed addition of a 7 am start time for commercial trash collection in the City's Code, Title 7, Chapter 933.

Council Action

Authorized the proposed text amendment adding a 7 am commercial trash service start time as presented.



Health & Safety Committee

5. Report on Household Hazardous Waste Disposal in Portage County

Melanie has requested Council Committee time to provide a report to City Council on the options for the disposal of Household Hazardous Waste in Portage County.

Administration Recommendation

I recommend Council receive the report and direct staff accordingly.

Council Action

Receive the staff report, no action necessary at this time.



Finance Committee

6. Authorization and Acceptance of Davey Tree MOU and Service Donation at the Arboretum

John Idone has asked for Council Committee time to provide an overview of the proposed partnership between Kent Parks and Recreation and the Davey Tree Company to upgrade the Davey Arboretum and share in maintenance duties as defined in a proposed Memorandum of Agreement (MOU). (attachment)

Administration Recommendation

Davey Tree has offered to enhance the Arboretum landscaping and provide site maintenance assistance to Kent Parks and Recreation. The donated services are estimated at \$17,500. I recommend Council authorize acceptance of the donation.

Council Actions

Approve the MOU and authorize acceptance of the service donations from Davey Tree to Kent Parks and Recreation.



7. 2018 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2018 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the 2018 budget appropriations amendments.

Council Actions

Approve the proposed 2018 budget appropriations amendments as presented.



Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for April 2018. In 2018 calls for service are down 14% (1,300 calls); traffic citations are down 14% (151 tickets); accident incidents are down 7% (20 incidents) and serious crimes are down 20% (44 cases). (attachment)

2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of April 2018. Overall the City income tax collections are down 1.44% (\$72,085) from April 2017. Kent State University's collections thru the end of April are up 0.87% (\$15,163).

3. Monthly Permit and Zoning Report

Bridget Susel has enclosed a copy of the monthly zoning and permit violations report for April 2018. Permit revenues were \$22,482.49 for April with the most permits being issued for Plumbing Residential (24 permits). There were 31 code enforcement items in April. (attachment)