

July 25, 2018



## Committee of the Whole

### 1. Approval of Administrative Public Records Policy

In previous Committee meetings Council has been briefed on the City's updates to our public records policy which have since been adopted administratively. At the exit interview for the City's Audit, the State Auditors recommended Council's formal approval of the administrative policy as well. (attachment)

#### *Administration Recommendation*

Although the Law Director reports that under the City's Charter administrative policies like Public Records can be adopted administratively without Council's formal approval, since the State Auditors prefer to see these policies also adopted by City Council, I recommend Council's approval for our updated Public Records policy.

#### *Council Action*

**Approve the updated administrative policy for Public Records.**

## Public Health & Safety Committee

### 2. Consideration of Urban Chicken Farming Legislative Options

Bridget and Hope have requested Committee time to discuss the current regulatory status of urban chicken farming in Kent and to review alternative legislative options that have been used in other cities to allow more urban farming opportunities under certain designated conditions. (attachment)

#### *Administration Recommendation*

The Sustainability Commission voted to recommend Council support modifications to the City Code that would provide more latitude for raising urban chickens in Kent. I recommend Council receive the staff report and direct staff accordingly.

#### *Council Actions*

**Receive the staff report and direct staff accordingly.**

### 3. Review of Animal Trapping Operation Costs and Services

Melanie has requested Council Committee time to provide a report on the frequency, costs and services provided for humane animal trapping in Kent. Melanie notes that animal trapping is a relatively high expense service for the Service Department and she wanted Council's input on the perceived value and future of the program.

#### *Administration Recommendation*

I recommend Council receive the report and direct staff accordingly.

#### *Council Action*

**Receive the staff report, and direct staff accordingly.**



## Community Development Committee

### 4. Consideration of the Disposition of the City Owned Rental House at 408 N. Mantua Street



Melanie has requested Committee time to discuss the options for the future of the City's rental property located at 408 N. Mantua Street (adjacent to the West Side Fire Station). The property was purchased years ago on the premise of securing land for possible expansion of the West Side Fire Station. The City has leased the home to renters but at this point the property is in need of significant reinvestment in order to keep it on the rental market. Melanie will discuss the options of resale, renovation, and demolition for Council's consideration.

#### *Administration Recommendation*

The staff and I consider the property a strategic parcel to maintain in City ownership given its location adjacent to the West Side Fire Station but we recommend demolition of the structure since it is too expensive to renovate.

#### *Council Action*

**Receive the staff report and authorize the demolition of the structure.**

## Streets, Sidewalks & Utilities Committee

### 5. Better Block Event Permit Approval



Harrison and Jim Bowling have been working with property and business owners on N. Water Street to plan a "Better Block" event for September 29, 2018 from 11 am to 6 pm. As part of that event, ideas generated by the members of the community for improvements to the vitality and safety of N. Water Street (from Main Street to the Fairchild Avenue bridge) will be showcased using temporary structures, movable furniture, plantings, artwork, etc. The event will require temporary street closures beginning Friday evening and Saturday morning for event set up, and then the street will re-open during the event. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the better block event permit.

#### *Council Actions*

**Authorize the better block event permit as presented.**

## Finance Committee

### 6. 2018 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2018 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the 2018 budget appropriations amendments.

#### *Council Actions*

**Approve the proposed 2018 budget appropriations amendments as presented.**

