



Committee of the Whole

1. Proposed Title VI Administrative Policy

Hope has asked for Committee time to present the City's administrative policy that is required for compliance with Title VI. Title VI policies are required in order to be eligible for federal and state funding, e.g. CDBG, Transportation, and Hope has tried to combine the individual department policies and practices into a new Citywide policy. (attachment)

Administration Recommendation

The new policy is another example of a policy that we can adopt administratively but we would also like Council's approval. Receive the staff report and approve the Title VI policy as presented.

Council Action

Receive the staff report and approve the administrative policy as presented.

2. Public Meeting Comments Transcription Discussion

Council has requested Committee time to review the requirements and current practices for the transcription of minutes from City Council meetings, specifically as it relates to the recording of public comments from members of the audience. Council expressed a desire to further discuss the options of summary minutes, verbatim minutes, and audio recording. (attachment)

Administration Recommendation

Historically the City Clerk has provided summary minutes as is consistent with State Law and the practice in most cities, however City Council certainly has the authority to require a more accurate depiction of public comments in their minutes.

Council Action

Discuss the options and direct staff accordingly.

Public Health & Safety Committee

3. Tobacco 21 Legislative Review

Council requested additional Committee time to review the concerns raised by a local business owner who sells vapor tobacco products over the impact of Council's recent approval to raise the legal age to purchase tobacco products to 21.

Administration Recommendation

Receive public input and direct staff accordingly.

Council Action

Receive public input and direct staff accordingly.



Streets, Sidewalks & Utilities Committee

4. Proposed Parking Ordinance Updates



Bridget and Chief Lee have requested Committee time for Council's consideration of a recommendation by the City's Transportation, Engineering & Safety Committee, and the Parking Action Committee, to update the City's parking regulations to correct inconsistencies between on-street signage and Code references, and to modify the City's permit parking to accommodate resident overnight parking needs in parts of the downtown. (attachment)

Administration Recommendation

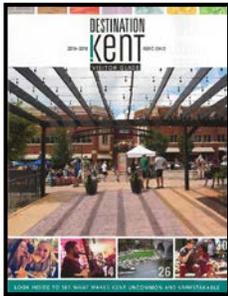
Chief Lee, Bridget and Melanie have been reviewing the City parking Code to make sure it matches the posted parking signs on the street. They have found places where updates need to be made to the Code and they are also recommending to allow a limited number of overnight parking permits to be used in designated areas for downtown residents. I recommend Council's support.

Council Action

Receive the staff report and authorize the parking ordinance updates as presented.

Community Development Committee

5. Review the Activities of the Kent Convention & Visitor's Bureau



Tom Wilke has requested Committee time to provide Council with an update of the work of the Kent Convention & Visitor's Bureau. In 2016 we decided to break-off from the former Brimfield-Kent Convention & Visitor's Bureau in order to provide more marketing focus on Kent. Tom and the members of the Kent CVB Board will provide an overview of the work they have been doing on Kent's behalf. (attachment)

Administration Recommendation

Receive the staff report, no action is necessary.

Council Action

Receive the staff report, no action is necessary.

Finance Committee

6. Proposed 2018 Budget Appropriations Amendment



Dave Coffee has requested Committee time for Council's consideration of proposed budget appropriations amendments to the 2018 budget. (attachment)

Administration Recommendation

I recommend Council's support of the proposed budget appropriations amendments.

Council Action

Authorize the proposed budget appropriations amendments as presented.

Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for July 2018. In 2018 calls for service are down 11% (1,603 calls); traffic citations are down 12% (213 tickets); accident incidents are down 10% (40 incidents) and serious crimes are down 17% (59 cases). (attachment)

2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of July 2018. Overall the City income tax collections are down 2.39% (\$207,721) from July 2017. Kent State University's collections thru the end of July are up 0.71% (\$21,320). (attachment)

3. Notification of Approved Sidewalk Variance Request

As required by City Code, Jennifer Barone has provided a copy of the approved variance request for a portion of sidewalk located at the 1005 East Main Street property. The request was approved to preserve trees on the property and to be consistent with the adjacent streets that do not have sidewalks. (attachment)