



New City Administration Building Work Session

Melanie has requested time with Council to continue conversations with the architectural firm, Branstetter Carroll Inc., to receive an update on the status of the project and further discuss Council's expectations for the new City Hall building. The Clerk has arranged for the Work Session to **begin at 7 pm** in Council Chambers.

Unauthorized Items

1. Approve Brady's Leap Bike Trail Grant Application

John Idone is requesting Council's authorization to approve the submission of a grant request to help fund the Brady's Leap segment of the Portage Hike and Bike Trail. (attachment)

Administration Recommendation

I recommend Council's authorization to submit the proposed grant request.

Council Action

Authorization of the proposed Brady's Leap Bike Trail grant application.

2. Accept a Donation for Parks and Recreation

John Idone is requesting Council's authorization to accept a donation from the Henry V. and Frances W. Christenson Foundation in the amount of \$1,500 for beautification of Kent parks. (attachment)

Administration Recommendation

I recommend for Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the \$1,500 donation to Kent Parks and Recreation from the Henry V. and Frances W. Christenson Foundation.

Information Items

1. Health Department Statistics

Jeff Neistadt has provided a copy of the statistical report for December 2018. Health Department revenues are up 3.5% (\$21,387.25) and permits are down 3.5% (19 permits) in 2018 from 2017. (attachment)

2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for December 2018. Permit revenues were \$0 for December after a \$22,200 adjustment for a fire escrow deposit with the most permits being issued for Electrical Residential (16 permits). There were 29 code enforcement items in December. (attachment)

